



# Legacy of Dr. Josie R. Johnson Montessori

## Board of Directors Meeting Agenda

Tuesday, Feb 16, 2021, 6pm - 8pm

**Board meeting will be conducted via Zoom - an in person meeting is not practical due to the pandemic**

<https://zoom.us/j/99677145478?pwd=eEYvd3hrTGpnZVpMT1JSbnV5UFdTUT09>

Meeting ID: 996 7714 5478

Passcode: BW

1. **Open - read mission & vision (5mins)**
2. **Review Board Meeting Rules of Conduct (5mins)**
  - In keeping with Open Meeting Law, Board Members must have cameras on
  - Pursuant to the Minnesota Open Meeting Law, attendees may only observe the meeting but do not have a legal right to speak or participate during the meeting regarding matters being discussed and acted upon by the Board
  - All attendees must mute microphones
  - Chat function will be disabled. If the chat function is not or cannot be disabled, Board members must not participate in or respond to Zoom chat
  - Board chair will recognize Board members before speaking
  - If anyone attending becomes disruptive, they will be muted and their cameras turned off or will be removed from the meeting
3. **Brief summary of 1/28/21 Closed Board Meeting**
4. **Consent Approval (5mins)**
  - [Jan Board Meeting Minutes](#)
  - [Jan Public Special Board Meeting Minutes](#)
  - [Jan Closed Special Board Meeting Minutes](#) (only board members will have access)
5. **Finance**
  - Financial Statement Approval ([Jan Financial Statement](#), [Dec Detailed Income Statement](#))
  - [Marss Reporting](#) (as of 1/7/2021)

Current Edit Record and Error Summary completed on Jan 7 2021 3:17PM				
Description	Number of Records	Number of Warnings	Number of Errors	Error Percent
School	8	7	0	0.0
Student	103	3	0	0.0
Unduplicated Students	103	--	0	0.0

- Approve Finance Committee Charter (**to be shared as soon as complete**)
  - Review Financial Audit (['19-'20 Financial Audit](#), ['19-'20 Financial Statements](#))
  - Committee Update
6. **Performance Review Process Discussion**
  7. **Board Professional Development**
  8. **School Board Governance (30mins)**

- Training Reminder - Everyone needs to take the MACs finance training
- Training Reminder - Building Your School Budget - A Board Perspective (2/17 5:30-7:00PM) [Register Online.](#)
- Board Member succession planning
- School board election timing (Spring vs. Fall)
- Review & Discuss proposed [General Complaint Policy](#)

**9. Review action steps (5mins)**

**10. Adjourn**



## Legacy of Dr. Josie R. Johnson Montessori Board of Directors Meeting Minutes Tuesday, Jan 19, 2021

**Meeting Date:** 01/19/2021

**Start time:** 6:02pm

**Adjourned:** 8:39pm

**Location:** Zoom Conference Call

**Submitted by:** Emerald Woodberry

**Board Members Present:** Emerald Woodberry, Kenna Cottman, Kheph Rakhu, Sherri Green, Renae Dressel, Julie Flexhaug, Jackie Williams, Lindsey Berwald

**Board Members NOT Present:** Edwinna Johnson, Christopheraaron Deanes

**Staff Members Present:** Tonicia Abdur Salaam, Jamal Abdur Salaam, Lorine Williams, Fabienne Hopkins,

**Guests Present:** James Ewer, Eric Johnson, Bree Johnson, Shana Marionovich (Minnesota Montessori Network), Dawn Jenkins,

**Meeting is called to order at 6:02pm with a motion by Kheph to call the meeting to order. Motion passes unanimously.**

- 1. Open - read mission & vision (5mins)**
- 2. Review Board Meeting Rules of Conduct (5mins)**
  - In keeping with Open Meeting Law, Board Members must have cameras on
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  - All attendees must mute microphones
  - Chat function will be disabled. If the chat function is not or cannot be disabled, Board members must not participate in or respond to Zoom chat
  - Board chair will recognize Board members before speaking
  - If anyone attending becomes disruptive, they will be muted and their cameras turned off or will be removed from the meeting
- 3. Consent Approval (5mins)**
  - [Dec Board Meeting Minutes Approval](#)  
**Motion:** Approve Dec board meeting minutes(moved by Renae, seconded by Emerald )  
**Discussion:** N/A  
**ACTION:** Motion passes unanimously by roll call.
- 4. School Leader Report (25mins)**
  - Finance: Current ADM 103, current enrollment 124, update on grants & lawsuit
  - Staff Committees are up and running, board members can join if interested
  - Pre-School Update - kinder readiness

- Technology Assessment - Eric Johnson (CyberLife Professional Services)
  - Academic Update - MAP testing. Mr. J to discuss sharing data with board for deeper review
  - COVID-19 Update
- 5. Mediation Update** - board members not involved in the mediation are curious if there is an update on progress that can be shared?
- Ms. Kenna shares that she is no longer willing to continue to participate in mediation until the investigator releases their report and performance review of school leaders is completed.
  - Mrs. T shares that she called for mediation to establish peace with staff, and that she hasn't had any exchange or interaction with Ms. Kenna.
  - Mediation is on hold until all parties are willing to commit.
- 6. Exhibit S Performance Improvement Plan**
- Review Board Responsibilities
  - Questions for school leaders on Academics / Curriculum
- 7. Finance (15mins)**
- Financial Statement Approval (Dec Financial Statement, Dec Detailed Income Statement)  
**Motion:** Motion to approve Dec Financial Statements (moved by Emerald, seconded by Julie)  
**Discussion:** N/A  
**ACTION:** Motion passes by roll call.
  - Treasurer & Finance Committee Engagement
    - i. Functional finance committee has been established (Kheph, Sherri, Jackie)
    - ii. Amendments to finance charter**Motion:** Elect Kheph as our Board of Directors Treasurer (moved by Emerald, seconded by Renae)  
**Discussion:** N/A  
**ACTION:** Motion passes unanimously by roll call.
- 8. School Board Governance (30mins)**
- Review Sounding Board Issue 18
  - Upcoming training opportunities / board members share-out any recent learnings Feb 2 Osprey Wilds training - all board members should attend
  - Board member JJ Legacy email account setup Complete
  - JJ Legacy Board of Directors website update (approved minutes, board meeting materials, etc.) Complete
- 9. Review action steps (5mins)**
- 10. Adjourn**
- Motion:** Motion to adjourn (made by Emerald, seconded by Sherri)  
**Discussion:** N/A  
**ACTION:** Motion passes unanimously by roll call.



## Legacy of Dr. Josie R. Johnson Montessori Board of Directors Special Meeting Minutes Thursday, Jan 28, 2021

**Meeting Date:** 01/28/2021

**Start time:** 6:05pm

**Adjourned:** 7:36pm

**Location:** Zoom Conference Call

**Submitted by:** Emerald Woodberry

**Board Members Present:** Emerald Woodberry, Kenna Cottman, Sherri Green, Renae Dressel, Julie Flexhaug, , Lindsey Berwald, Edwinna Johnson, Christopheraaron Deanes, Jackie Williams, Kheph Rakhu

**Board Members NOT Present:** N/A

**Staff Members Present:** Tonicia Abdur Salaam, Jamal Abdur Salaam, Loraine Williams

**Guests Present:** Bree Johnson, James Martin, Shana Marionovich

**Meeting is called to order at 6:05pm with a motion by Edwinna (seconded by Julie) to begin the meeting. Motion passes unanimously by roll call.**

- **Open - read mission & vision (5mins)**
- **Review Board Meeting Rules of Conduct (5mins)**
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- **Restorative Healing Question Share-Out**
  - **Board discusses the process of open vs. closed meeting, and how board members will get deeper information from the complainants on the accusations made in their complaints.**
  - **Discussion on restorative healing does not happen, board member offers motion to close the meeting**
  - Who has been impacted by your response to what happened?
  - What do YOU need to do to make things right?
  - Do you believe that you have the ability to have empathy and compassion for those with whom you have conflict?
  - We understand what has happened as it relates to the complaints, what are your beliefs that will resolve this issue?

- As it relates to our children here at JJ Legacy, what do they need to have success with these individuals?
- **Review Formal Complaints** ([TAS Formal Complaint](#), [JAS Formal Complaint & Reflection](#))
  - ***This portion of the meeting will be closed pursuant to the Minnesota Open Meeting Law, Minn. Stat. 13D.05, Subd. 2 (b) for preliminary consideration of allegations or charges against an individual subject to its authority...."***

**Motion:** to move that pursuant to Minn. Stat. 13D.05, Subd. 2 (b) this meeting be closed for preliminary consideration of allegations or charges against an individual subject to the authority of the board of JJ Legacy Montessori Charter School (moved by Kenna, seconded by Sherri)

**Discussion:** Will we reconvene with the school leaders? Yes, we have to come out of the closed meeting

**ACTION:** Motion passes unanimously by roll call.

Closed meeting begins at 6:21PM. Meeting is being recorded.

Attendees: Emerald Woodberry, Kenna Cottman, Sherri Green, Renae Dressel, Julie Flexhaug, , Lindsey Berwald, Edwinna Johnson, Christopheraaron Deanes, Jackie Williams, Kheph Rakhu, James Martin

- Discuss details, ask for clarification where needed
- Review legal advice
- Invite Recommendations for Action

Closed meeting ends at 7:33pm.

- **Review action steps (5mins)**

**Motion:** Motion to designate a sub-committee of 2 individuals to administer and facilitate allegations with the authority to hire the investigator, to limit or eliminate communication between co-chairs and complainants and appoint Emerald as the liaison between the board and school leaders until the investigation is completed, and to identify an individual from the board to lead future board meetings so that co-chairs are not leading until the investigation is complete. (moved by Emerald, seconded by Kenna)

**Discussion:** N/A

**ACTION:** Motion passes unanimously.

- **Adjourn**

**Motion:** Motion to adjourn (moved by Kenna, seconded by Renae)

**Discussion:** N/A

**ACTION:** Motion passes unanimously by roll call



# January 2021 Financial Statements

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## LEGACY OF DR. JOSIE R. JOHNSON MONTESSORI

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The Anton Group - TAG

1335 PIERCE BUTLER ROUTE  
ST. PAUL MN 55104  
[WWW.THEAG.ORG](http://WWW.THEAG.ORG)

# Financial Highlights

- **Balance Sheet:** The School's balance sheet reflects the school liquid assets and liabilities. The primary focus of the balance sheet is the cash balance and any material liabilities. Additionally, attention should be paid to the amount of the YTD state hold back. The highlights from the balance sheet are:
  - Cash balance as of the end of the month: \$148,217
  - Accounts Payable: \$0
  - Focus should remain on the cash balance and current line of credit balance that will grow if the School's cash flow needs change. Administration secured a LOC with Western Bank in the amount of \$250,000 of which \$36,243 has been used.
- **Income Statement:** The focus of the School's income statement is to monitor the ongoing revenues and expenses of the various programs. Monthly review of the actual spent vs. budget as well as taking into consideration the percentage of the fiscal year completed is imperative. The current budget is based Yet, also understanding how each individual line item functions will help the overall analysis. The highlights from the income statement are:
  - Percent of fiscal year completed: 58%
  - Revenue as a percent of budget: 63% based on the approved enrollment budget of 99 ADM.
  - Expenses as a percent of budget: 55% as compared to the revised budget.
  - To ensure the school can maintain enough cash to cover payroll and meet the budgeted goals, it is important that only the essential items are purchased.



# Legacy of Dr. Josie R. Johnson Montessori

## Balance Sheet

Fiscal Year 2021

As of January 31, 2021

	General Education	Food Service	Preschool	Total All Funds
<b>Assets</b>				
<b>Current Assets</b>				
Cash	112,366	13,987	21,864	148,217
Petty Cash	11,000	-	-	11,000
Misc. Receivable	-	-	(5,302)	(5,302)
State/Federal Receivable	126,118	-	-	126,118
Prepaid Expenses	1,149	-	-	1,149
Missing Back Up	2,202	-	-	2,202
Due from Other Funds	29,874	-	-	29,874
<b>Total Current Assets</b>	<b>282,710</b>	<b>13,987</b>	<b>16,562</b>	<b>313,259</b>
<b>TOTAL ASSETS</b>	<b>282,710</b>	<b>13,987</b>	<b>16,562</b>	<b>313,259</b>
<b>Liabilities and Fund Balance</b>				
<b>Current Liabilities</b>				
Salary and Benefits Payable	(2,300)	-	-	(2,300)
Due to Other Funds	-	5,283	24,591	29,874
Accounts Payable	(19,906)	-	-	(19,906)
Line of Credit	36,243	-	-	36,243
<b>Total Current Liabilities</b>	<b>14,036</b>	<b>5,283</b>	<b>24,591</b>	<b>43,910</b>
<b>Equity &amp; Fund Balance</b>				
Audited Fund Balance - 6/30/20	71,489	-	-	71,489
Net Income FY21	197,184	8,704	(8,029)	197,859
<b>Total Equity &amp; Fund Balance</b>	<b>268,673</b>	<b>8,704</b>	<b>(8,029)</b>	<b>269,349</b>
<b>Total Liabilities, Equity &amp; Fund Balance</b>	<b>282,710</b>	<b>13,987</b>	<b>16,562</b>	<b>313,259</b>

### State Holdback Calculation:

**Total Fiscal Year School Budgeted State Revenues	2,049,174
Fiscal Year-to-Date (7 of 12 months)	58%
Total Fiscal Year-to-Date Budget	1,188,521
State Holdback Percentage	10%
Total Estimated Year-to-Date Holdback	<u><u>118,852</u></u>

**Legacy of Dr. Josie R. Johnson Montessori**  
**Summary Income Expense Statement**  
**Fiscal Year 2021**  
**For Period Ending January 31, 2021**

	Month Activity	Year-To- Date Activity	FY21 Revised Budget 99 ADM	% of Revised Budget (58% YTD)
<b>FUND 01 - GENERAL FUND - REVENUE</b>				
<b>State Revenue</b>				
Endowment Fund Apportionment	-	2,550	6,393	40%
State General Education	102,315	751,511	943,875	80%
Building Lease Aid	-	98,536	130,086	76%
Long Term Facilities Maintenance	-	16,038	13,068	123%
MA Third Party Billing	6,375	6,375	1,000	638%
State Special Education Aid	84,416	441,468	954,753	46%
<b>Total State Revenue</b>	<b>193,106</b>	<b>1,316,478</b>	<b>2,049,174</b>	<b>64%</b>
<b>Federal Revenue</b>				
GEER Funds	654	654	1,986	33%
CR Funds	-	47,256	47,256	100%
Title I Part A Improving Basic Programs	2,872	34,904	48,466	72%
Title II Part A Teacher Training & Recruiting	-	4,060	5,479	74%
Federal Special Education Aid	19,684	19,684	26,663	74%
<b>Total Federal Revenue</b>	<b>23,210</b>	<b>106,558</b>	<b>129,850</b>	<b>82%</b>
<b>Other Local Revenue Sources</b>				
Gifts and Bequests	5,413	34,278	100,000	34%
Miscellaneous Revenue	-	-	1,000	0%
<b>Total Other Local Sources</b>	<b>5,413</b>	<b>34,278</b>	<b>101,000</b>	<b>34%</b>
<b>FUND 01 - GENERAL FUND - TOTAL REVENUE</b>	<b>221,729</b>	<b>1,457,313</b>	<b>2,280,023</b>	<b>64%</b>
<b>FUND 01 - GENERAL FUND - EXPENDITURES</b>				
<b>Administration</b>				
Salaries and Wages	20,933	153,032	250,733	61%
Employee Benefits	5,077	42,960	86,909	49%
Purchased Services	22,776	164,140	178,775	92%
Supplies and Materials	977	5,049	3,500	144%
Equipment	-	1,150	3,000	38%
Other Expenditures	2,403	28,890	46,400	62%
<b>Total Administration</b>	<b>52,167</b>	<b>395,220</b>	<b>569,317</b>	<b>69%</b>
<b>General Education</b>				
Salaries and Wages	15,826	103,515	242,750	43%
Employee Benefits	3,839	24,166	55,876	43%
Purchased Services	300	3,775	2,600	145%
Supplies and Materials	384	15,021	15,000	100%
<b>Total General Education</b>	<b>20,349</b>	<b>146,477</b>	<b>316,226</b>	<b>46%</b>
<b>GEER Funds</b>				
Supplies and Materials	1,332	1,986	1,986	100%
<b>Total CR Funds</b>	<b>1,332</b>	<b>1,986</b>	<b>1,986</b>	<b>100%</b>

Unaudited Data - For Management Purposes Only

**Legacy of Dr. Josie R. Johnson Montessori**  
**Summary Income Expense Statement**  
**Fiscal Year 2021**  
**For Period Ending January 31, 2021**

	Month Activity	Year-To- Date Activity	FY21 Revised Budget 99 ADM	% of Revised Budget (58% YTD)
<b>CR Funds</b>				
Purchased Services	-	6,925	22,374	31%
Supplies and Materials	-	40,332	24,882	162%
<b>Total CR Funds</b>	-	<b>47,256</b>	<b>47,256</b>	<b>100%</b>
<b>Title Funds</b>				
Titel I	3,047	33,491	48,466	69%
Title II	-	4,460	5,479	81%
<b>Total Title Funds</b>	<b>3,047</b>	<b>37,951</b>	<b>53,944</b>	<b>70%</b>
<b>Federal Special Education</b>				
Purchased Services	-	18,275	21,000	87%
Supplies	-	1,409	5,663	25%
<b>Total Federal Special Education</b>	-	<b>19,684</b>	<b>26,663</b>	<b>74%</b>
<b>State Special Education</b>				
Salaries and Wages	50,993	321,046	671,506	48%
Employee Benefits	11,992	72,795	155,996	47%
Purchased Services	12,484	60,103	165,150	36%
Supplies	-	-	10,000	0%
<b>Total State Special Education</b>	<b>75,469</b>	<b>453,944</b>	<b>1,002,653</b>	<b>45%</b>
<b>Instructional Support Services</b>				
Purchased Services	1,940	2,540	-	NA
Supplies and Materials	190	420	500	84%
<b>Total Instructional Support</b>	<b>2,130</b>	<b>2,960</b>	<b>500</b>	<b>592%</b>
<b>Student Support Services</b>				
Purchased Services	-	6,420	24,990	26%
Supplies and Material	-	1,095	1,095	100%
<b>Total Student Support Services</b>	-	<b>7,515</b>	<b>26,085</b>	<b>29%</b>
<b>Building and Maintenance</b>				
Purchased Services	95	17,566	25,000	70%
Building Lease Expense	-	102,083	175,000	58%
Supplies and Materials	-	1,085	1,000	109%
<b>Total Leases and Maintenance</b>	<b>95</b>	<b>120,735</b>	<b>201,000</b>	<b>60%</b>
<b>COVID 19 Expenses</b>				
Purchased Services	4,714	16,531	400	4133%
Supplies and Material	649	9,871	-	NA
<b>Total Student Support Services</b>	<b>5,362</b>	<b>26,402</b>	<b>400</b>	<b>6600%</b>
<b>FUND 01 - GENERAL FUND - TOTAL EXPENDITURES</b>	<b>159,951</b>	<b>1,260,129</b>	<b>2,246,031</b>	<b>56%</b>
<b>FUND 01 - GENERAL FUND - NET INCOME</b>	<b>61,778</b>	<b>197,184</b>	<b>33,992</b>	

Unaudited Data - For Management Purposes Only

# Legacy of Dr. Josie R. Johnson Montessori

## Summary Income Expense Statement

Fiscal Year 2021

For Period Ending January 31, 2021

	Month Activity	Year-To- Date Activity	FY21 Revised Budget 99 ADM	% of Revised Budget (58% YTD)
<b>FUND 02 - FOOD SERVICE FUND - REVENUE</b>				
State Revenue	161	952	4,900	19%
Federal Revenue	7,548	56,864	112,646	50%
Food Sales To Pupils	-	-	16,762	0%
<b>FUND 02 - FOOD SERVICE FUND - TOTAL REVENUE</b>	<b>7,709</b>	<b>57,816</b>	<b>134,308</b>	<b>43%</b>
<b>FUND 02 - FOOD SERVICE FUND - EXPENDITURES</b>				
Supplies and Materials	500	49,112	133,931	37%
<b>FUND 02 - FOOD SERVICE FUND - TOTAL EXPENDITURES</b>	<b>500</b>	<b>49,112</b>	<b>133,931</b>	<b>37%</b>
<b>FUND 02 - FOOD SERVICE FUND - NET INCOME</b>	<b>7,209</b>	<b>8,704</b>	<b>377</b>	
<b>FUND 04 - PRESCHOOL - REVENUE</b>				
Local Revenue	9,942	55,516	121,367	46%
<b>FUND 04 - PRESCHOOL - TOTAL REVENUE</b>	<b>9,942</b>	<b>55,516</b>	<b>121,367</b>	<b>46%</b>
<b>FUND 04 - PRESCHOOL - EXPENDITURES</b>				
Salaries	7,917	50,000	95,000	53%
Benefits	2,117	13,474	25,613	53%
Supplies	-	70	200	35%
<b>FUND 04 - PRESCHOOL - TOTAL EXPENDITURES</b>	<b>10,034</b>	<b>63,544</b>	<b>120,813</b>	<b>53%</b>
<b>FUND 04 - PRESCHOOL - NET INCOME</b>	<b>(91)</b>	<b>(8,029)</b>	<b>554</b>	
<b>TOTAL REVENUES</b>	<b>239,380</b>	<b>1,570,644</b>	<b>2,535,698</b>	<b>62%</b>
<b>TOTAL EXPENDITURES</b>	<b>170,485</b>	<b>1,372,785</b>	<b>2,500,775</b>	<b>55%</b>
<b>NET INCOME - ALL FUNDS</b>	<b>68,895</b>	<b>197,859</b>	<b>34,924</b>	

**Legacy of Dr. Josie R. Johnson Montessori**  
Cash Flow Projection FY 2021

	Estimated Receipts By Category						School Disbursements						
	State Aid		Federal Aid		Other	Total	Estimated	Building	Estimated	Total	Estimated		Cash
	CY	PY	CY	PY	Revenue	Revenue	Payroll	Lease	AP	Disbursements	Cash Balance	LOC	W/LOC
<b>FY21 Beg Bal</b>											124,375	20,341	144,716
Jul 1-15	97,111	-	-	-	27,262	<b>124,373</b>	59,451	-	14,314	<b>73,766</b>	174,983		195,324
Jul 16-31	96,887	-	-	-	9,901	<b>106,789</b>	80,115	7,292	47,566	<b>134,973</b>	146,799		167,140
Aug 1-15	97,116	-	-	-	7,384	<b>104,499</b>	55,521	14,583	76,648	<b>146,752</b>	104,546		124,887
Aug 16-31	120,644	55,516	-	-	763	<b>176,922</b>	65,594		35,530	<b>101,125</b>	180,344		200,685
Sep 1-15	40,767	-	-	-	4,085	<b>44,852</b>	65,362	14,583	32,572	<b>112,518</b>	112,677		133,018
Sep 16-30	90,089	49,282	-	-	2,842	<b>142,214</b>	69,442	-	24,922	<b>94,365</b>	160,527		180,868
Oct 1-15	90,083	-	-	6,655	11,947	<b>108,684</b>	80,188	14,583	40,065	<b>134,836</b>	134,375		154,716
Oct 16-31	89,904	(79,702)	8,555	-	2,782	<b>21,539</b>	62,878	-	23,959	<b>86,838</b>	69,077		89,418
Nov 1-15	90,087	(90,087)	26,982	34,523	23,904	<b>85,409</b>	62,932	14,583	3,771	<b>81,286</b>	73,200	-	93,541
Nov 16-30	123,960	(35,472)	-	-	40,308	<b>128,797</b>	72,303	7,292	82,734	<b>162,329</b>	39,668		60,009
Dec 1-15	93,253	-	28,162	856	13,047	<b>135,318</b>	57,297	-	24,106	<b>81,403</b>	93,584	15,000	128,924
Dec 16-31	93,470	106	19,648	-	21,440	<b>134,664</b>	63,664	7,292	70,004	<b>140,959</b>	87,288		122,629
Jan 1-15	93,477	-	-	-	19,133	<b>112,609</b>	67,674	7,292	33,547	<b>108,513</b>	91,385		126,726
Jan 16-31	93,254	7,966	23,210	-	11,848	<b>136,279</b>	65,886	7,292	41,694	<b>114,871</b>	112,792	-	148,133
Feb 1-15	-	-	-	-	3,650	<b>3,650</b>	76,084	-	-	<b>76,084</b>	40,358	-	75,699
Feb 16-28	58,621	-	7,427	-	13,213	<b>79,261</b>	60,907	14,583	13,641	<b>89,131</b>	30,488	50,000	115,829
Mar 1-15	90,650	-	-	-	7,795	<b>98,445</b>	74,913	7,292	24,725	<b>106,930</b>	22,003		107,344
Mar 16-31	88,312	-	2,270	-	1,897	<b>92,480</b>	60,777	7,292	3,827	<b>71,895</b>	42,587		127,928
Apr 1-15	88,312	-	-	-	12,664	<b>100,977</b>	77,410	7,292	38,766	<b>123,468</b>	20,096	-	105,437
Apr 16-30	88,100	-	4,270	-	12,900	<b>105,270</b>	61,450	7,292	9,660	<b>78,401</b>	46,965		132,306
May 1-15	88,312	-	-	-	10,012	<b>98,324</b>	71,868	7,292	28,120	<b>107,279</b>	38,010		123,351
May 16-31	88,312	37,536	4,049	-	34,468	<b>164,366</b>	60,519	7,292	12,944	<b>80,755</b>	121,621	(25,000)	181,962
Jun 1-15	-	-	-	-	21,706	<b>21,706</b>	68,411	7,292	17,678	<b>93,380</b>	49,946		110,287
Jun 16-30	176,413	-	-	-	17,097	<b>193,509</b>	63,136	7,292	48,122	<b>118,549</b>	124,906	(60,341)	124,906
<b>Total Est.</b>	<b>2,077,136</b>	<b>(54,855)</b>	<b>124,573</b>	<b>42,034</b>	<b>332,048</b>	<b>2,520,935</b>	<b>1,603,783</b>	<b>167,708</b>	<b>748,913</b>	<b>2,520,405</b>	<b>-</b>		
FY21 Budget	2,049,174	-	129,850	-	356,675	<b>2,535,698</b>	1,588,187	175,000	737,588	<b>2,500,775</b>			
FY20 Accruals	-	33,726	-	42,034	5,169	<b>80,929</b>	125,596	(7,292)	61,326	<b>179,630</b>			
FY21 Accruals	(204,917)	-	(5,277)	-	(29,796)	<b>(239,990)</b>	(110,000)	-	(50,000)	<b>(160,000)</b>			
	<b>1,844,256</b>	<b>33,726</b>	<b>124,573</b>	<b>42,034</b>	<b>332,048</b>	<b>2,376,638</b>	<b>1,603,783</b>	<b>167,708</b>	<b>748,913</b>	<b>2,520,405</b>			
	232,879	(88,581)	-	-	-	144,298	-	-	-	-			

# LEGACY of DR. JOSIE R. JOHNSON

## Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
4189	WEST	1769			Health Partners		Wire
				B 01 215 007	January 2021 Health Insurance	\$11,561.41	
PO#:	Voucher #:	14040	Invoice	Invoice No:	101606008	1/4/2021	Paid Amt: \$11,561.41
							Check Amount: \$11,561.41
4189	WEST	2111			Horace Mann		Wire
				B 01 215 011	Payroll Deductions - 403B	\$325.00	
PO#:	Voucher #:	14033	Invoice	Invoice No:	S2021130	1/11/2021	Paid Amt: \$325.00
							Check Amount: \$325.00
4189	WEST	2046			AmTrust		Wire
				E 01 005 105 000 000 270	Worker's Comp Installment	\$699.00	
PO#:	Voucher #:	14112	Invoice	Invoice No:	DT010121	1/5/2021	Paid Amt: \$699.00
							Check Amount: \$699.00
4189	WEST	1052			TRA		Wire
				B 01 215 004	TRA	\$2,358.63	
PO#:	Voucher #:	14036	Invoice	Invoice No:	S2021130	1/5/2021	Paid Amt: \$2,358.63
							Check Amount: \$2,358.63
4189	WEST	1038			PERA		Wire
				B 01 215 005	PERA	\$4,617.83	
PO#:	Voucher #:	14035	Invoice	Invoice No:	S2021130	1/5/2021	Paid Amt: \$4,617.83
							Check Amount: \$4,617.83
4189	WEST	1033			INTERNAL REVENUE SERVICE		Wire
				B 01 215 001	Federal Tax	\$2,861.23	
				B 01 215 003	FICA	\$6,953.42	
PO#:	Voucher #:	14031	Invoice	Invoice No:	S2021130	1/5/2021	Paid Amt: \$9,814.65
							Check Amount: \$9,814.65
4189	WEST	1511			MN DEPT OF REVENUE		Wire
				B 01 215 002	MN State Tax	\$1,752.32	
PO#:	Voucher #:	14034	Invoice	Invoice No:	S2021130	1/6/2021	Paid Amt: \$1,752.32
							Check Amount: \$1,752.32
4189	WEST	1915			Vanco		Wire
				E 01 005 105 000 000 305	December 2020 Services	\$2.65	
PO#:	Voucher #:	14072	Invoice	Invoice No:	00011241270	1/15/2021	Paid Amt: \$2.65
							Check Amount: \$2.65
4189	WEST	1052			TRA		Wire
				B 01 215 004	TRA	\$2,358.63	
PO#:	Voucher #:	14081	Invoice	Invoice No:	S2021140	1/20/2021	Paid Amt: \$2,358.63
							Check Amount: \$2,358.63

## LEGACY of DR. JOSIE R. JOHNSON

## Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
4189	WEST	1038			PERA		Wire
				B 01 215 005	PERA	\$4,836.29	
PO#:	Voucher #:	14080	Invoice	Invoice No:	S2021140	1/20/2021	Paid Amt: \$4,836.29
							Check Amount: \$4,836.29
4189	WEST	1033			INTERNAL REVENUE SERVICE		Wire
				B 01 215 001	Federal Tax	\$2,893.08	
				B 01 215 003	FICA	\$7,192.12	
PO#:	Voucher #:	14076	Invoice	Invoice No:	S2021140	1/20/2021	Paid Amt: \$10,085.20
							Check Amount: \$10,085.20
4189	WEST	1945			Mastercard		Wire
				B 01 206 040	Credit Card Payment	\$5,000.00	
PO#:	Voucher #:	14113	Invoice	Invoice No:	DT012021	1/20/2021	Paid Amt: \$5,000.00
							Check Amount: \$5,000.00
4189	WEST	1511			MN DEPT OF REVENUE		Wire
				B 01 215 002	MN State Tax	\$1,799.01	
PO#:	Voucher #:	14079	Invoice	Invoice No:	S2021140	1/21/2021	Paid Amt: \$1,799.01
							Check Amount: \$1,799.01
4189	WEST	2111			Horace Mann		Wire
				B 01 215 011	Payroll Deductions - 403B	\$325.00	
PO#:	Voucher #:	14078	Invoice	Invoice No:	S2021140	1/22/2021	Paid Amt: \$325.00
							Check Amount: \$325.00
4189	WEST	1769			Health Partners		Wire
				B 01 215 007	February 2021 Health Insurance	\$10,781.81	
PO#:	Voucher #:	14070	Invoice	Invoice No:	102262908	1/25/2021	Paid Amt: \$10,781.81
							Check Amount: \$10,781.81
4189	WEST	1979			Petty Cash		Wire
				B 01 101 999	Funding for School Petty Cash	\$1,000.00	
PO#:	Voucher #:	14114	Invoice	Invoice No:	DT012521	1/25/2021	Paid Amt: \$1,000.00
							Check Amount: \$1,000.00
4189	WEST	1885			Further		Wire
				B 01 215 015	Further Account Services	\$397.48	
PO#:	Voucher #:	14115	Invoice	Invoice No:	DT011121	1/11/2021	Paid Amt: \$397.48
							Check Amount: \$397.48
4189	WEST	1885			Further		Wire
				B 01 215 015	Further Account Services	\$397.48	
PO#:	Voucher #:	14116	Invoice	Invoice No:	DT012621	1/26/2021	Paid Amt: \$397.48
							Check Amount: \$397.48

## LEGACY of DR. JOSIE R. JOHNSON

## Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
4189	WEST	1945			Mastercard		Wire
				B 01 206 040	Further Account Services	\$1,347.00	
PO#:	Voucher #:	14117	Invoice	Invoice No:	DT012621	1/26/2021	Paid Amt: \$1,347.00
							Check Amount: \$1,347.00
4189	WEST	1581			The Hanover Insurance Group		Wire
				E 01 005 940 000 000 340	Commercial Package Policy	\$2,275.05	
PO#:	Voucher #:	14139	Invoice	Invoice No:	DT010421	1/4/2021	Paid Amt: \$2,275.05
							Check Amount: \$2,275.05
4189	WEST	2085			NBX Merchant Services		Wire
				R 04 005 580 000 000 040	1.11.21 Paysafe - PreK Tuition Reversal	\$348.84	
PO#:	Voucher #:	14140	Invoice	Invoice No:	DT011121	1/11/2021	Paid Amt: \$348.84
							Check Amount: \$348.84
4189	WEST	2085			NBX Merchant Services		Wire
				R 04 005 580 000 000 040	1.11.21 Paysafe - PreK Tuition Reversal	\$1,046.52	
PO#:	Voucher #:	14141	Invoice	Invoice No:	DT011121	1/11/2021	Paid Amt: \$1,046.52
							Check Amount: \$1,046.52
4189	WEST	1420			OfficeMax (Wire)		Wire
				E 01 005 105 000 000 401	Office Supplies	\$271.52	
PO#:	Voucher #:	14142	Invoice	Invoice No:	DT010421	1/4/2021	Paid Amt: \$271.52
							Check Amount: \$271.52
4189	WEST	1667			Sam's Club		Wire
				E 01 005 105 000 000 401	2 Igloo Coolers	\$194.13	
PO#:	Voucher #:	14143	Invoice	Invoice No:	DT123120	1/6/2021	Paid Amt: \$194.13
							Check Amount: \$194.13
4189	WEST	2157			MSU		Wire
				E 01 010 640 000 306 366	Tuition - J. Abdur-Salaam	\$1,624.59	
PO#:	Voucher #:	14144	Invoice	Invoice No:	DT010821	1/8/2021	Paid Amt: \$1,624.59
							Check Amount: \$1,624.59
4189	WEST	1309			Amazon		Wire
				B 01 131 020	Missing Support	\$281.49	
PO#:	Voucher #:	14145	Invoice	Invoice No:	DT011721	1/19/2021	Paid Amt: \$281.49
							Check Amount: \$281.49
4189	WEST	60674	2105		Anita Yang	Void	Check
				E 01 010 203 000 000 401	Reimbursement - Food for Kwanzaa	\$83.88	
				E 01 010 203 000 000 401	Duplicate	(\$83.88)	
PO#:	Voucher #:	13154	Invoice	Invoice No:	DT011520	1/16/2021 Duplicate	Paid Amt: (\$83.88)
							Check Amount: (\$83.88)



## LEGACY of DR. JOSIE R. JOHNSON

## Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
4189	WEST	61039	2088		Amazing Dining Services		Check
				E 02	005 770 000 701 490 Lunch	\$3,348.80	
				E 02	005 770 000 705 490 Breakfast	\$2,060.80	
				E 02	005 770 000 702 490 Snack	\$901.60	
PO#:	Voucher #:	14039	Invoice	Invoice No:	0000304	1/4/2021	Paid Amt: \$6,311.20
							Check Amount: \$6,311.20
4189	WEST	61040	1548		By Word of Mouth, Ltd.		Check
				E 01	010 401 000 740 394 Speech Services - D. Dearborn	\$637.83	
PO#:	Voucher #:	14037	Invoice	Invoice No:	13834	1/4/2021	Paid Amt: \$637.83
				E 01	010 401 000 740 394 Speech Services - D. Dearborn	\$606.00	
PO#:	Voucher #:	14007	Invoice	Invoice No:	13787	1/4/2021	Paid Amt: \$606.00
							Check Amount: \$1,243.83
4189	WEST	61041	2005		Canon Financial Services, Inc.		Check
				E 01	005 110 000 000 370 Copier Lease 01/01 - 1/31/21	\$502.27	
PO#:	Voucher #:	14026	Invoice	Invoice No:	22240389	1/4/2021	Paid Amt: \$502.27
							Check Amount: \$502.27
4189	WEST	61042	1044		Chuck Rinkey LTD		Check
				E 01	005 010 000 000 305 FY20 Audit Services	\$8,400.00	
PO#:	Voucher #:	14030	Invoice	Invoice No:	20575	1/4/2021	Paid Amt: \$8,400.00
							Check Amount: \$8,400.00
4189	WEST	61043	2080		Comcast		Check
				E 01	005 105 000 000 320 Fax Line	\$54.91	
PO#:	Voucher #:	14028	Invoice	Invoice No:	DT120920	1/4/2021	Paid Amt: \$54.91
							Check Amount: \$54.91
4189	WEST	61044	1767		COMCAST		Check
				E 01	005 105 000 000 320 Business Internet December 2020	\$236.05	
PO#:	Voucher #:	14021	Invoice	Invoice No:	112883557	1/4/2021	Paid Amt: \$236.05
							Check Amount: \$236.05
4189	WEST	61045	2146		CyberLife LLC		Check
				E 01	005 110 919 000 305 Tech Support 12/14 - 12/28/20	\$630.00	
PO#:	Voucher #:	14038	Invoice	Invoice No:	1004	1/4/2021	Paid Amt: \$630.00
							Check Amount: \$630.00
4189	WEST	61046	1952		Debra Gutzman		Check
				E 01	010 640 000 306 366 CPR and First Aid Training	\$240.00	
PO#:	Voucher #:	14022	Invoice	Invoice No:	DT121220	1/4/2021	Paid Amt: \$240.00
							Check Amount: \$240.00
4189	WEST	61047	1902		GIS Benefits		Check
				E 01	005 110 000 000 305 COBRA	\$50.00	

## LEGACY of DR. JOSIE R. JOHNSON

## Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
4189	WEST	61047	1902		GIS Benefits		Check
				B 01	215 013 Basic Life and AD&D	\$91.00	
				B 01	215 009 Dental	\$843.52	
				B 01	215 016 Vision	\$142.84	
				B 01	215 013 STD	\$474.94	
				B 01	215 014 LTD	\$264.20	
				B 01	215 014 Voluntary Life AD&D	\$239.64	
PO#:		Voucher #:	14041	Invoice	Invoice No: 99901AA20210101	1/4/2021	Paid Amt: \$2,106.14
							Check Amount: \$2,106.14
4189	WEST	61048	1947		Hawk Janitor Supply		Check
				E 01	005 810 919 000 401 COVID - Cleaning Supplies	\$297.50	
PO#:		Voucher #:	14042	Invoice	Invoice No: 123976	1/4/2021	Paid Amt: \$297.50
							Check Amount: \$297.50
4189	WEST	61049	1593		Loffler Companies		Check
				E 01	005 110 000 000 370 Copier Lease 12/16 - 1/15/21	\$270.32	
PO#:		Voucher #:	14025	Invoice	Invoice No: 3596238	1/4/2021	Paid Amt: \$270.32
							Check Amount: \$270.32
4189	WEST	61050	1382		Our Lady of Victory Church		Check
				E 01	005 850 000 348 370 Jan Rent 1 of 2	\$7,291.67	
				E 01	005 810 000 000 330 Jan Utilities 1 of 2	\$625.00	
PO#:		Voucher #:	14046	Invoice	Invoice No: DT010121	1/4/2021	Paid Amt: \$7,916.67
							Check Amount: \$7,916.67
4189	WEST	61051	1380		Randy's Environmental Services		Check
				E 01	005 810 000 000 330 January 2021 Services	\$654.72	
PO#:		Voucher #:	14043	Invoice	Invoice No: DT121920	1/4/2021	Paid Amt: \$654.72
							Check Amount: \$654.72
4189	WEST	61052	1673		Recycle Technologies, Inc		Check
				E 01	005 810 000 000 401 Electronic Scrap Service and Bulbs	\$155.90	
PO#:		Voucher #:	14024	Invoice	Invoice No: 206244	1/4/2021	Paid Amt: \$155.90
							Check Amount: \$155.90
4189	WEST	61053	2119		T-MOBILE		Check
				E 01	010 203 000 153 320 Monthly Service Charges 11/21 - 12/20/20	\$180.00	
PO#:		Voucher #:	14044	Invoice	Invoice No: DT122120	1/4/2021	Paid Amt: \$180.00
							Check Amount: \$180.00
4189	WEST	61054	2119		T-MOBILE		Check
				E 01	005 105 919 000 320 Monthly Service Charge 11/11 - 12/10/20	\$1,295.71	
				E 01	005 105 919 000 320 Monthly Service Charge 11/11 - 12/10/20	(\$1,295.71)	

## LEGACY of DR. JOSIE R. JOHNSON

## Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
4189	WEST	61054	2119		T-MOBILE		Check
				E 01 010 203 000 153 320	Monthly Service Charge 11/11 - 12/10/20	\$1,295.71	
	PO#:	Voucher #:	14045	Invoice	Invoice No: DT121120	1/4/2021	Paid Amt: \$1,295.71
							Check Amount: \$1,295.71
4189	WEST	61055	2156		University of Minnesota		Check
				E 01 010 204 640 414 366	CAREI Assembly Membership	\$500.00	
	PO#:	Voucher #:	14023	Invoice	Invoice No: 202000225	1/4/2021	Paid Amt: \$500.00
							Check Amount: \$500.00
4189	WEST	61056	2152		Martin Law Firm PLLC		Check
				E 01 005 105 010 000 305	Legal Fees 12/10/20	\$1,086.50	
	PO#:	Voucher #:	14051	Invoice	Invoice No: DT123120	1/5/2021	Paid Amt: \$1,086.50
							Check Amount: \$1,086.50
4189	WEST	61057	1725		THE ANTON GROUP		Check
				E 01 005 110 000 000 305	January Accounting/Consulting Services	\$5,100.00	
	PO#:	Voucher #:	14055	Invoice	Invoice No: 7214	1/11/2021	Paid Amt: \$5,100.00
							Check Amount: \$5,100.00
4189	WEST	61058	2092		Mont L. Martin		Check
				B 01 215 013	Payroll Deductions - Garnishments	\$191.50	
	PO#:	Voucher #:	14032	Invoice	Invoice No: S2021130	1/13/2021	Paid Amt: \$191.50
							Check Amount: \$191.50
4189	WEST	61059	2047		State of Minnesota		Check
				E 01 005 105 000 000 305	Filing Fee	\$75.00	
	PO#:	Voucher #:	14082	Invoice	Invoice No: DT012121	1/21/2021	Paid Amt: \$75.00
							Check Amount: \$75.00
4189	WEST	61060	1749		Adam's Pest Control, Inc.		Check
				E 01 005 810 000 000 330	Pest Control	\$94.50	
	PO#:	Voucher #:	14053	Invoice	Invoice No: 3219558	1/21/2021	Paid Amt: \$94.50
							Check Amount: \$94.50
4189	WEST	61061	2153		Ballard Spahr LLP		Check
				E 01 005 010 000 000 305	Legal Fees 12/01 - 12/31/20	\$9,056.00	
	PO#:	Voucher #:	14104	Invoice	Invoice No: 20210100463	1/21/2021	Paid Amt: \$9,056.00
							Check Amount: \$9,056.00
4189	WEST	61062	1548		By Word of Mouth, Ltd.		Check
				E 01 010 401 000 740 394	Speech Services - D. Dearborn	\$524.16	
	PO#:	Voucher #:	14075	Invoice	Invoice No: 13900	1/21/2021	Paid Amt: \$524.16
				E 01 010 401 000 740 394	Speech Services - D. Dearborn	\$519.50	
	PO#:	Voucher #:	14103	Invoice	Invoice No: 13965	1/21/2021	Paid Amt: \$519.50
							Check Amount: \$1,043.66

## LEGACY of DR. JOSIE R. JOHNSON

## Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
4189	WEST	61063	2005		Canon Financial Services, Inc.		Check
				E 01 005 110 000 000 370	Lease 12/01 - 12/31/20	\$459.46	
	PO#:	Voucher #:	14098	Invoice	Invoice No: 22136136	1/21/2021	Paid Amt: \$459.46
				E 01 005 110 000 000 370	Copier Lease 02/01 - 2/28/21	\$459.45	
	PO#:	Voucher #:	14096	Invoice	Invoice No: 26023513	1/21/2021	Paid Amt: \$459.45
							Check Amount: \$918.91
4189	WEST	61064	1563		Clifton Larson Allen LLP		Check
				E 01 005 010 000 000 305	2019 Tax Prep Services	\$1,785.00	
	PO#:	Voucher #:	14073	Invoice	Invoice No: 2562371	1/21/2021	Paid Amt: \$1,785.00
							Check Amount: \$1,785.00
4189	WEST	61065	2080		Comcast		Check
				E 01 005 105 000 000 320	Fax Line	\$54.96	
	PO#:	Voucher #:	14089	Invoice	Invoice No: DT010921	1/21/2021	Paid Amt: \$54.96
							Check Amount: \$54.96
4189	WEST	61066	1767		COMCAST		Check
				E 01 005 105 000 000 320	Business Internet January 2021	\$236.05	
	PO#:	Voucher #:	14088	Invoice	Invoice No: 114708885	1/21/2021	Paid Amt: \$236.05
							Check Amount: \$236.05
4189	WEST	61067	2146		CyberLife LLC		Check
				E 01 005 110 919 000 305	Tech Support 12/30 - 1/09/21	\$1,935.00	
	PO#:	Voucher #:	14097	Invoice	Invoice No: 1005	1/21/2021	Paid Amt: \$1,935.00
							Check Amount: \$1,935.00
4189	WEST	61068	2103		EvolveIP		Check
				E 01 005 105 000 000 320	January 2021 Phone Service	\$852.04	
	PO#:	Voucher #:	14071	Invoice	Invoice No: 3687	1/21/2021	Paid Amt: \$852.04
							Check Amount: \$852.04
4189	WEST	61069	2042		Irene Robinson		Check
				E 01 005 850 919 000 350	Cleaning Services	\$100.00	
	PO#:	Voucher #:	14083	Invoice	Invoice No: 209920	1/21/2021	Paid Amt: \$100.00
				E 01 005 850 919 000 350	Cleaning Services	\$100.00	
	PO#:	Voucher #:	14084	Invoice	Invoice No: 209921	1/21/2021	Paid Amt: \$100.00
				E 01 005 850 919 000 350	Cleaning Services	\$100.00	
	PO#:	Voucher #:	14085	Invoice	Invoice No: 209922	1/21/2021	Paid Amt: \$100.00
				E 01 005 850 919 000 350	Cleaning Services	\$100.00	
	PO#:	Voucher #:	14086	Invoice	Invoice No: 209923	1/21/2021	Paid Amt: \$100.00
				E 01 005 850 919 000 350	Cleaning Services	\$100.00	
	PO#:	Voucher #:	14087	Invoice	Invoice No: 209924	1/21/2021	Paid Amt: \$100.00

## LEGACY of DR. JOSIE R. JOHNSON

## Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
4189	WEST	61069	2042		Irene Robinson		Check
				E 01 005 850 919 000 350	Cleaning Services	\$100.00	
PO#:	Voucher #:	14066	Invoice	Invoice No:	209918	1/21/2021	Paid Amt: \$100.00
				E 01 005 850 919 000 350	Cleaning Services	\$115.00	
PO#:	Voucher #:	14067	Invoice	Invoice No:	209916	1/21/2021	Paid Amt: \$115.00
				E 01 005 850 919 000 350	Cleaning Services	\$812.50	
PO#:	Voucher #:	14068	Invoice	Invoice No:	209917	1/21/2021	Paid Amt: \$812.50
				E 01 005 850 919 000 350	Cleaning Services	\$100.00	
PO#:	Voucher #:	14069	Invoice	Invoice No:	209919	1/21/2021	Paid Amt: \$100.00
Check Amount:							\$1,627.50
4189	WEST	61070	2154		Kennedy & Graven		Check
				E 01 005 105 010 000 305	Defense Counsel - Loyal Transit	\$887.00	
PO#:	Voucher #:	14054	Invoice	Invoice No:	123889	1/21/2021	Paid Amt: \$887.00
Check Amount:							\$887.00
4189	WEST	61071	1593		Loffler Companies		Check
				E 01 005 110 000 000 370	Copier Lease 1/16 - 2/15/21	\$270.32	
				E 01 005 110 919 000 370	Contract Overage Charge 10/16 - 1/15/21	\$761.32	
PO#:	Voucher #:	14093	Invoice	Invoice No:	3617711	1/21/2021	Paid Amt: \$1,031.64
				E 01 005 105 000 000 401	Supplies - Staples and Toner Waste Box	\$156.16	
PO#:	Voucher #:	14094	Invoice	Invoice No:	3622716	1/21/2021	Paid Amt: \$156.16
Check Amount:							\$1,187.80
4189	WEST	61072	1382		Our Lady of Victory Church		Check
				E 01 005 850 000 348 370	Jan Rent 2 of 2	\$7,291.67	
				E 01 005 810 000 000 330	Jan Utilities 2 of 2	\$625.00	
PO#:	Voucher #:	14047	Invoice	Invoice No:	DT010121	1/21/2021	Paid Amt: \$7,916.67
Check Amount:							\$7,916.67
4189	WEST	61073	2094		Pediatric Psych Services, INC.		Check
				E 01 010 420 000 740 394	Psych Services 12/3 - 12/17/20	\$675.00	
PO#:	Voucher #:	14099	Invoice	Invoice No:	915-SPED	1/21/2021	Paid Amt: \$675.00
				E 01 010 203 000 000 305	GE Psych Services 12/7/20	\$150.00	
PO#:	Voucher #:	14100	Invoice	Invoice No:	915-GENED	1/21/2021	Paid Amt: \$150.00
				E 01 010 203 000 000 305	GE Psych Services 10/5 - 10/26/20	\$150.00	
PO#:	Voucher #:	14101	Invoice	Invoice No:	905-JJL CST	1/21/2021	Paid Amt: \$150.00
				E 01 010 420 000 740 394	Psych Services 10/01 - 10/29/20	\$2,925.00	
PO#:	Voucher #:	14102	Invoice	Invoice No:	905-JJL	1/21/2021	Paid Amt: \$2,925.00
Check Amount:							\$3,900.00

## LEGACY of DR. JOSIE R. JOHNSON

## Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
4189	WEST	61074	1972		Premium Waters, Inc.		Check
				E 01 005 110 000 000 370	Bottled Water Service	\$169.94	
	PO#:	Voucher #:	14092	Invoice	Invoice No: 801598-12-20	1/21/2021	Paid Amt: \$169.94
							Check Amount: \$169.94
4189	WEST	61075	2056		Ratwik, Roszak & Maloney, P.A.		Check
				E 01 005 105 010 000 305	Legal Services 11/16 & 11/30/20	\$40.00	
	PO#:	Voucher #:	14052	Invoice	Invoice No: 67899	1/21/2021	Paid Amt: \$40.00
							Check Amount: \$40.00
4189	WEST	61076	1030		Region V Computer Services		Check
				E 01 005 110 000 000 305	Business Service - Payroll Processing	\$500.00	
	PO#:	Voucher #:	14090	Invoice	Invoice No: 13766	1/21/2021	Paid Amt: \$500.00
				E 01 005 110 000 000 305	FY2021 3rd Quarter Membership Fee	\$1,136.75	
	PO#:	Voucher #:	14091	Invoice	Invoice No: 13895	1/21/2021	Paid Amt: \$1,136.75
							Check Amount: \$1,636.75
4189	WEST	61077	2106		RIDE SAFE TRANSPORTATION LLC		Check
				E 01 005 760 000 728 360	January Meal Delivery	\$5,800.00	
	PO#:	Voucher #:	14095	Invoice	Invoice No: 1	1/21/2021	Paid Amt: \$5,800.00
							Check Amount: \$5,800.00
4189	WEST	61078	2101		Sam's Club/Synchrony Bank		Check
				E 01 005 110 000 000 820	Annual Membership Fee	\$100.00	
	PO#:	Voucher #:	14056	Invoice	Invoice No: DT122720	1/21/2021	Paid Amt: \$100.00
							Check Amount: \$100.00
4189	WEST	61079	2091		Strategic Staffing Solutions,		Check
				E 01 010 410 000 740 394	OT Consultant Sarah Rinder 30hrs@\$68/hr	\$2,040.00	
	PO#:	Voucher #:	14074	Invoice	Invoice No: 11308-13	1/21/2021	Paid Amt: \$2,040.00
							Check Amount: \$2,040.00
4189	WEST	61080	2092		Mont L. Martin		Check
				B 01 215 013	Payroll Deductions - Garnishments	\$191.50	
	PO#:	Voucher #:	14077	Invoice	Invoice No: S2021140	1/25/2021	Paid Amt: \$191.50
							Check Amount: \$191.50
							Report Total: \$154,339.15

# LEGACY of DR. JOSIE R. JOHNSON

## Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Date	Check No	Pmt Type	Grp	Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
2810	4189	WEST	C0121A														
1.4.21	School Deposit			2845	Credit	A	01/04/21	Check	1	1003	Other						
						4189	R 01 005 000 000	372 071			IEP Services					6,375.00	0.00
						4189	E 01 005 110 000 000	305			Cobra Refund					147.06	0.00
Receipt Total:																\$6,522.06	\$0.00
Deposit Total:																\$6,522.06	\$0.00
2811	4189	WEST	I0121A														
1.15.21	IDEAS			2846	Credit	A	01/15/21	Check	1	1002	MDE						
						4189	R 01 005 000 000 000	211			General Education Aid					93,476.53	0.00
Receipt Total:																\$93,476.53	\$0.00
Deposit Total:																\$93,476.53	\$0.00
2812	4189	WEST	P0121														
1.11.21	Paysafe - PreK Tuition			2847	Credit	A	01/11/21	Check	1	1003	Other						
						4189	R 04 005 580 000 000	040			1.11.21 Paysafe - PreK Tuitior					54.02	0.00
Receipt Total:																\$54.02	\$0.00
Deposit Total:																\$54.02	\$0.00
2813	4189	WEST	B0121														
1.5.21	Brightwheel - PreK T			2848	Credit	A	01/05/21	Check	1	1003	Other						
						4189	R 04 005 580 000 000	040			1.5.21 Brightwheel - PreK T					84.00	0.00
Receipt Total:																\$84.00	\$0.00
Deposit Total:																\$84.00	\$0.00
2814	4189	WEST	B0121														
1.5.21	Brightwheel - PreK T			2849	Credit	A	01/05/21	Check	1	1003	Other						
						4189	R 04 005 580 000 000	040			1.5.21 Brightwheel - PreK T					259.00	0.00
Receipt Total:																\$259.00	\$0.00
Deposit Total:																\$259.00	\$0.00
2815	4189	WEST	B0121														
1.12.21	Brightwheel - PreK T			2850	Credit	A	01/12/21	Check	1	1003	Other						
						4189	R 04 005 580 000 000	040			1.12.21 Brightwheel - PreK T					140.00	0.00
Receipt Total:																\$140.00	\$0.00
Deposit Total:																\$140.00	\$0.00

# LEGACY of DR. JOSIE R. JOHNSON

## Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Receipt Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
2816	4189	WEST	B0121													
1.12.21	Brightwheel - PreK T		2851	Credit	A	01/12/21		Check	1	1003	Other					
			4189	R	04	005	580	000	000	040	1.12.21	Brightwheel - PreK T		460.00		0.00
Receipt Total:														\$460.00	\$0.00	
Deposit Total:														\$460.00	\$0.00	
2817	4189	WEST	B0121													
1.13.21	Brightwheel - PreK T		2852	Credit	A	01/13/21		Check	1	1003	Other					
			4189	R	04	005	580	000	000	040	1.13.21	Brightwheel - PreK T		913.60		0.00
Receipt Total:														\$913.60	\$0.00	
Deposit Total:														\$913.60	\$0.00	
2818	4189	WEST	B0121													
1.20.21	Brightwheel - PreK T		2853	Credit	A	01/20/21		Check	1	1003	Other					
			4189	R	04	005	580	000	000	040	1.20.21	Brightwheel - PreK T		107.80		0.00
Receipt Total:														\$107.80	\$0.00	
Deposit Total:														\$107.80	\$0.00	
2819	4189	WEST	B0121													
1.20.21	Brightwheel - PreK T		2854	Credit	A	01/20/21		Check	1	1003	Other					
			4189	R	04	005	580	000	000	040	1.20.21	Brightwheel - PreK T		973.00		0.00
Receipt Total:														\$973.00	\$0.00	
Deposit Total:														\$973.00	\$0.00	
2820	4189	WEST	B0121													
1.26.21	Brightwheel - PreK T		2855	Credit	A	01/26/21		Check	1	1003	Other					
			4189	R	04	005	580	000	000	040	1.26.21	Brightwheel - PreK T		135.80		0.00
Receipt Total:														\$135.80	\$0.00	
Deposit Total:														\$135.80	\$0.00	
2821	4189	WEST	B0121													
1.26.21	Brightwheel - PreK T		2856	Credit	A	01/26/21		Check	1	1003	Other					
			4189	R	04	005	580	000	000	040	1.26.21	Brightwheel - PreK T		1,031.00		0.00
Receipt Total:														\$1,031.00	\$0.00	
Deposit Total:														\$1,031.00	\$0.00	



# LEGACY of DR. JOSIE R. JOHNSON

## Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Receipt Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
2822	4189	WEST	C0121													
1.25.21	CCAP			2857	Credit	A	01/25/21	Check	1	1003	Other					
						4189	R 04 005 580 999 000 099			1.25.21 CCAP					892.00	0.00
														Receipt Total:	\$892.00	\$0.00
														Deposit Total:	\$892.00	\$0.00
2823	4189	WEST	M0121													
1.11.21	Mighty Cause			2858	Credit	A	01/11/21	Check	1	1003	Other					
						4189	R 01 005 000 000 000 096			1.11.21 Mighty Cause					340.00	0.00
														Receipt Total:	\$340.00	\$0.00
														Deposit Total:	\$340.00	\$0.00
2824	4189	WEST	T0121													
1.14.21	Trans Strip Donation			2859	Credit	A	01/14/21	Check	1	1003	Other					
						4189	R 01 005 000 000 000 096			Gifts And Bequests					47.65	0.00
														Receipt Total:	\$47.65	\$0.00
														Deposit Total:	\$47.65	\$0.00
2825	4189	WEST	T0121													
1.21.21	Trans Strip Donation			2860	Credit	A	01/21/21	Check	1	1003	Other					
						4189	R 01 005 000 000 000 096			1.21.21 Trans Strip Donation					1,000.00	0.00
														Receipt Total:	\$1,000.00	\$0.00
														Deposit Total:	\$1,000.00	\$0.00
2826	4189	WEST	V0121													
1.4.21	Vanco Donation			2861	Credit	A	01/04/21	Check	1	1003	Other					
						4189	R 01 005 000 000 000 096			1.4.21 Vanco Donation					25.00	0.00
														Receipt Total:	\$25.00	\$0.00
														Deposit Total:	\$25.00	\$0.00
2827	4189	WEST	V0121													
1.15.21	Vanco Donation			2862	Credit	A	01/15/21	Check	1	1003	Other					
						4189	R 01 005 000 000 000 096			1.15.21 Vanco Donation					75.00	0.00
														Receipt Total:	\$75.00	\$0.00
														Deposit Total:	\$75.00	\$0.00

# LEGACY of DR. JOSIE R. JOHNSON

## Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Receipt Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
2828	4189	WEST	C0121E													
1.11.21	School Deposit		2863	Credit	A	01/11/21		Check	1	1003	Other					
						4189	R 04 005 580 000 000 099			Hiawatha Grant				4,900.00		0.00
						4189	R 01 005 000 000 000 096			Janett Selby Donation				25.00		0.00
						4189	R 01 005 000 000 000 096			James Becker				3,900.00		0.00
Receipt Total:														\$8,825.00		\$0.00
Deposit Total:														\$8,825.00		\$0.00
2829	4189	WEST	P0121													
1.11.21	Paysafe - PreK Tuition		2864	Credit	A	01/07/21		Check	1	1003	Other					
						4189	R 04 005 580 000 000 040			1.11.21 Paysafe - PreK Tuition				1,040.58		0.00
Receipt Total:														\$1,040.58		\$0.00
Deposit Total:														\$1,040.58		\$0.00
2830	4189	WEST	P0121													
1.11.21	Paysafe - PreK Tuition		2865	Credit	A	01/11/21		Check	1	1003	Other					
						4189	R 04 005 580 000 000 040			Tuition From Patrons				346.86		0.00
Receipt Total:														\$346.86		\$0.00
Deposit Total:														\$346.86		\$0.00
2831	4189	WEST	I0121B													
1.29.21	IDEAS		2866	Credit	A	01/29/21		Check	1	1002	MDE					
						4189	B 01 121 000			FY20 SpEd				7,962.54		0.00
						4189	R 01 005 000 000 000 211			General Education Aid				8,838.41		0.00
						4189	R 01 005 000 000 740 360			Spec Education Aid				84,416.08		0.00
						4189	B 01 121 000			FY20 GenEd				3.60		0.00
Receipt Total:														\$101,220.63		\$0.00
Deposit Total:														\$101,220.63		\$0.00
2832	4189	WEST	S0121A													
1.28.21	SERVS		2867	Credit	A	01/28/21		Check	1	1002	MDE					
						4189	R 02 005 770 000 701 300			State Lunch				161.00		0.00
						4189	R 02 005 770 000 701 471			HHFKA				90.16		0.00
						4189	R 02 005 770 000 701 472			Free/Reduced Lunch				4,095.84		0.00
						4189	R 02 005 770 000 701 471			School Lunch-Fed				450.80		0.00
						4189	R 02 005 770 000 705 476			School Breakfast				2,910.88		0.00
						4189	R 01 005 000 000 153 400			F153				653.96		0.00
						4189	R 01 005 000 000 419 400			Fed - 419				19,683.92		0.00

LEGACY of DR. JOSIE R. JOHNSON  
Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Receipt Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
2832	4189	WEST	S0121A													
1.28.21	SERVS			2867	Credit	A	01/28/21	Check	1	1002	MDE					
				4189	R	01	005 000 000	401	400	Federal Aids & Grant - TITLE					2,872.24	0.00
Receipt Total:														\$30,918.80	\$0.00	
Deposit Total:														\$30,918.80	\$0.00	
Report Total:														\$248,888.33	\$0.00	

Missing Support			
Date	Check Number	Description	Amount
9/2/2020	Debit Card	Amazon	695.50
9/9/2020	Debit Card	Walmart	385.82
9/17/2020	Debit Card	Target	100.00
11/10/2020	Debit Card	Menards	739.32
1/17/2021	Debit Card	Amazon	281.49
<b>Total</b>			<b>\$ 2,202.13</b>

**Legacy of Dr. Josie R. Johnson Montessori**  
**Detailed Income Expense Statement**  
**Fiscal Year 2021**  
**For Period Ending January 31, 2021**

Description		Month Activity	Year-To- Date Activity	FY21 Revised Budget 99 ADM	% of Revised Budget (58% YTD)
<b>FUND 01 - GENERAL FUND - REVENUE</b>					
<b>State Revenue</b>					
01 R 005 000 000 000 201	Endowment Fund Apportionment	-	2,550	6,393	40%
01 R 005 000 000 000 211	State General Education	102,315	751,511	943,875	80%
01 R 005 000 000 000 348 300	Building Lease Aid	-	98,536	130,086	76%
01 R 005 000 000 000 317 300	Long Term Facilities Maintenance	-	16,038	13,068	123%
01 R 005 000 000 000 372 071	MA Third Party Billing	6,375	6,375	1,000	638%
01 R 005 000 000 000 740 360	State Special Education Aid	84,416	441,468	954,753	46%
<b>Total State Revenue</b>		<b>193,106</b>	<b>1,316,478</b>	<b>2,049,174</b>	<b>64%</b>
<b>Federal Revenue</b>					
01 R 005 000 000 000 153 400	GEER Funds	654	654	1,986	33%
01 R 005 000 000 000 154 400	CR Funds	-	47,256	47,256	100%
01 R 005 000 000 000 401 400	Title I Part A Improving Basic Programs	2,872	34,904	48,466	72%
01 R 005 000 000 000 414 400	Title II Part A Teacher Training & Recruiting	-	4,060	5,479	74%
01 R 005 000 000 000 419 400	Federal Special Education Aid	19,684	19,684	26,663	74%
<b>Total Federal Revenue</b>		<b>23,210</b>	<b>106,558</b>	<b>129,850</b>	<b>82%</b>
<b>Local Revenue</b>					
01 R 005 000 000 000 000 096	Gifts and Bequests	5,413	34,278	100,000	34%
01 R 005 000 000 000 000 099	Miscellaneous Revenue	-	-	1,000	0%
<b>Total Local Revenue</b>		<b>5,413</b>	<b>34,278</b>	<b>101,000</b>	<b>34%</b>
<b>FUND 01 - GENERAL FUND - TOTAL REVENUE</b>		<b>221,729</b>	<b>1,457,313</b>	<b>2,280,023</b>	<b>64%</b>
<b>FUND 01 - GENERAL FUND - EXPENDITURES</b>					
<b>Administration</b>					
<b>Salaries</b>					
01 E 005 050 000 000 000 110	Head of School - Salary	8,750	56,875	105,000	54%
01 E 005 050 000 000 000 170	Principal - Salary	8,750	56,875	105,000	54%
01 E 005 105 000 000 000 110	Operations Manager	-	10,308	10,400	99%
01 E 005 105 000 000 000 170	Office Administration	3,433	28,974	30,333	96%
<b>Total Salaries</b>		<b>20,933</b>	<b>153,032</b>	<b>250,733</b>	<b>61%</b>

# Legacy of Dr. Josie R. Johnson Montessori

## Detailed Income Expense Statement

Fiscal Year 2021

For Period Ending January 31, 2021

		Month Activity	Year-To- Date Activity	FY21 Revised Budget 99 ADM	% of Revised Budget (58% YTD)
<b>Benefits</b>					
01 E 005 050 000 000 210	Head of School/Principal - FICA	1,199	7,967	16,065	50%
01 E 005 050 000 000 214	Head of School/Principal - PERA	1,313	8,531	15,750	54%
01 E 005 050 000 000 220	Head of School/Principal - Health Insurance	1,190	7,610	14,285	53%
01 E 005 050 000 000 230	Head of School/Principal - Life Insurance	7	46	84	54%
01 E 005 050 000 000 240	Head of School/Principal - Disability Insurance	125	814	1,503	54%
01 E 005 050 000 000 235	Head of School/Principal - Dental Insurance	15	96	177	54%
01 E 005 105 000 000 210	Administration - FICA	263	2,902	3,116	93%
01 E 005 105 000 000 214	Administration - PERA	257	2,946	3,055	96%
01 E 005 105 000 000 220	Administration - Health Insurance	-	1,571	9,429	17%
01 E 005 105 000 000 230	Administration - Life Insurance	1	14	97	14%
01 E 005 105 000 000 235	Administration - Dental Insurance	-	34	203	17%
01 E 005 105 000 000 240	Administration - Disability Insurance	9	102	382	27%
01 E 005 105 000 000 270	Workers Compensation	699	5,069	9,263	55%
01 E 005 105 000 000 280	Unemployment Insurance	-	5,257	13,500	39%
<b>Total Benefits</b>		5,077	42,960	86,909	49%
<b>Purchased Services</b>					
01 E 005 010 000 000 305	Auditing & Board Fees	10,841	52,795	49,400	107%
01 E 005 105 000 000 305	General Admin. Consulting	78	1,794	1,000	179%
01 E 005 105 010 000 305	Legal Fees	2,014	11,477	15,000	77%
01 E 005 107 000 000 305	Marketing Consulting	-	9,110	6,500	140%
01 E 005 110 000 000 305	Business Consulting	7,342	72,230	85,875	84%
01 E 005 110 200 000 305	Technology Consulting	-	1,589	5,000	32%
01 E 005 105 000 000 320	Communications	1,143	8,476	7,000	121%
01 E 005 105 000 000 329	Postage	-	268	500	54%
01 E 005 010 000 000 366	Board Travel and Conferences	-	-	500	0%
01 E 005 110 000 000 370	Office Leases	1,359	6,400	8,000	80%
<b>Total Purchased Services</b>		22,776	164,140	178,775	92%
<b>Supplies and Materials</b>					
01 E 005 105 000 000 401	General Admin / HR Supplies	977	5,049	3,500	144%
<b>Total Supplies and Materials</b>		977	5,049	3,500	144%

**Legacy of Dr. Josie R. Johnson Montessori**  
**Detailed Income Expense Statement**  
**Fiscal Year 2021**  
**For Period Ending January 31, 2021**

		Month Activity	Year-To- Date Activity	FY21 Revised Budget 99 ADM	% of Revised Budget (58% YTD)
<b>Equipment</b>					
01 E 005 105 000 000 555	General Admin - Technology Hardware	-	1,150	3,000	38%
<b>Total Equipment</b>		-	1,150	3,000	38%
<b>Other Expenditures</b>					
01 E 005 105 000 000 820	Memberships & Authorizer Fees	128	17,299	23,400	74%
01 E 005 940 000 000 340	Property and Liability Insurance	2,275	10,927	14,000	78%
01 E 005 110 000 000 740	Loan Interest	-	664	9,000	7%
<b>Total Other Expenditures</b>		2,403	28,890	46,400	62%
<b>Total Administration</b>		<b>52,167</b>	<b>395,220</b>	<b>569,317</b>	<b>69%</b>
<b>General Education</b>					
<b>Salaries and Wages</b>					
01 E 010 203 000 000 140	Elementary - Licensed Staff	15,826	103,515	242,750	43%
<b>Total Salaries and Wages</b>		15,826	103,515	242,750	43%
<b>Employee Benefits</b>					
01 E 010 203 000 000 210	Elementary - FICA	1,136	7,561	18,570	41%
01 E 010 203 000 000 214	Elementary - PERA	159	877	1,913	46%
01 E 010 203 000 000 218	Elementary - TRA	1,114	7,466	17,662	42%
01 E 010 203 000 000 220	Elementary - Health Insurance	1,269	7,249	15,226	48%
01 E 010 203 000 000 230	Elementary - Life Insurance	11	71	179	39%
01 E 010 203 000 000 235	Elementary - Dental Insurance	45	305	768	40%
01 E 010 203 000 000 240	Elementary - Disability Insurance	104	639	1,559	41%
<b>Total Employee Benefits</b>		3,839	24,166	55,876	43%
<b>Purchased Services</b>					
01 E 010 203 000 000 305	Elementary Ed - Purchased Services	300	3,216	2,000	161%
01 E 010 203 000 000 369	Elementary Ed - Field Trips	-	559	600	93%
<b>Total Purchased Services</b>		300	3,775	2,600	145%

**Legacy of Dr. Josie R. Johnson Montessori**  
**Detailed Income Expense Statement**  
**Fiscal Year 2021**  
**For Period Ending January 31, 2021**

		Month Activity	Year-To- Date Activity	FY21 Revised Budget 99 ADM	% of Revised Budget (58% YTD)
<b>Supplies and Materials</b>					
01 E 010 203 000 000 401	Elementary Ed - Non Instructional Supplies	(84)	1,832	2,500	73%
01 E 010 203 000 000 430	Elementary Ed - Instructional Supplies	468	2,185	1,500	146%
01 E 010 203 000 000 460	Elementary Ed - Curriculum	-	8,805	7,000	126%
01 E 010 203 000 000 461	Elementary Ed - Standardized Tests	-	2,200	4,000	55%
<b>Total Supplies and Materials</b>		384	15,021	15,000	100%
<b>Total General Education</b>		<b>20,349</b>	<b>146,477</b>	<b>316,226</b>	<b>46%</b>
<b>GEER Funds</b>					
<b>Purchased Services</b>					
01 E 010 203 000 153 320	Student Tablets	1,332	1,986	1,986	100%
<b>Total Purchased Services</b>		1,332	1,986	1,986	100%
<b>Total GEER Funds</b>		<b>1,332</b>	<b>1,986</b>	<b>1,986</b>	<b>100%</b>
<b>CR Funds</b>					
<b>Purchased Services</b>					
01 E 005 810 000 154 303	Cleaning Costs	-	6,765	8,000	85%
01 E 010 203 000 154 303	Consulting Services	-	-	3,334	0%
01 E 010 203 000 154 320	Communications	-	-	600	0%
01 E 005 760 000 154 329	Postage	-	160	100	160%
01 E 005 760 000 154 360	Meal Delivery	-	-	10,340	0%
<b>Total Purchased Services</b>		-	6,925	22,374	31%
<b>Supplies</b>					
01 E 005 720 000 154 401	Health Supplies	-	1,666	1,000	167%
01 E 005 810 000 154 401	Cleaning Supplies	-	5,953	2,500	238%
01 E 010 203 000 154 401	Non Instructional Supplies	-	9,636	1,000	964%
01 E 010 630 000 154 406	Instructional Software	-	9,069	10,970	83%
01 E 010 630 000 154 466	Instructional Technology Devices	-	14,007	9,412	149%
<b>Total Supplies</b>		-	40,332	24,882	162%
<b>Total CR Funds</b>		<b>-</b>	<b>47,256</b>	<b>47,256</b>	<b>100%</b>



**Legacy of Dr. Josie R. Johnson Montessori**  
**Detailed Income Expense Statement**  
**Fiscal Year 2021**  
**For Period Ending January 31, 2021**

		Month Activity	Year-To- Date Activity	FY21 Revised Budget 99 ADM	% of Revised Budget (58% YTD)
<b>Title Funds</b>					
<b>Title I</b>					
01 E 010 216 000 401 140	Licensed Teacher	2,042	20,104	33,375	60%
01 E 010 216 000 401 210	FICA	156	1,534	2,553	60%
01 E 010 216 000 401 214	PERA	153	842	1,838	46%
01 E 010 216 000 401 218	TRA	-	722	722	100%
01 E 010 216 000 401 230	Life Insurance	2	14	50	29%
01 E 010 216 000 401 235	Dental Insurance	9	51	110	46%
01 E 010 216 000 401 240	Disability Insurance	11	99	368	27%
01 E 010 216 000 401 303	Consulting Services	675	10,125	9,450	107%
<b>Total Title I</b>		<b>3,047</b>	<b>33,491</b>	<b>48,466</b>	<b>69%</b>
<b>Title II</b>					
01 E 010 204 640 414 366	Contracted Services	-	4,460	5,479	81%
<b>Total Title II</b>		<b>-</b>	<b>4,460</b>	<b>5,479</b>	<b>81%</b>
<b>Total Title Funds</b>		<b>3,047</b>	<b>37,951.09</b>	<b>53,944</b>	<b>70%</b>
<b>Federal Special Education</b>					
<b>Purchased Services</b>					
01 E 010 420 000 419 303	Federal - Special Ed Director/Coordinator	-	14,545	15,000	97%
01 E 010 420 640 419 366	Federal - Conferences/Workshops	-	3,730	6,000	62%
<b>Total Purchased Services</b>		<b>-</b>	<b>18,275</b>	<b>21,000</b>	<b>87%</b>
<b>Supplies</b>					
01 E 010 420 000 419 401	Federal - Non Instructional Supplies	-	1,409	5,663	25%
<b>Total Supplies</b>		<b>-</b>	<b>1,409</b>	<b>5,663</b>	<b>25%</b>
<b>Total Federal Special Education</b>		<b>-</b>	<b>19,684</b>	<b>26,663</b>	<b>74%</b>
<b>Special Education</b>					
<b>Salaries and Wages</b>					
01 E 010 420 000 740 140	Special Education - Licensed Teachers	5,646	36,969	71,375	52%
01 E 010 420 000 740 156	Special Education - Social Worker	5,833	65,197	123,000	53%

**Legacy of Dr. Josie R. Johnson Montessori**  
**Detailed Income Expense Statement**  
**Fiscal Year 2021**  
**For Period Ending January 31, 2021**

		Month Activity	Year-To- Date Activity	FY21 Revised Budget 99 ADM	% of Revised Budget (58% YTD)
01 E 010 420 000 740 159	Mental Health Behavioral Aide	4,833	31,417	70,000	45%
01 E 010 420 000 740 161	Special Education - Paraprofessionals	34,681	187,464	407,132	46%
<b>Total Salaries and Wages</b>		50,993	321,046	671,506	48%
<b>Employee Benefits</b>					
01 E 010 420 000 740 210	General SpEd - FICA	3,732	23,699	51,370	46%
01 E 010 420 000 740 214	General SpEd - PERA	2,963	16,416	34,585	47%
01 E 010 420 000 740 218	General SpEd - TRA	933	8,306	17,103	49%
01 E 010 420 000 740 220	General SpEd - Health Insurance	3,801	21,008	45,608	46%
01 E 010 420 000 740 230	General SpEd - Life Insurance	50	297	653	45%
01 E 010 420 000 740 235	General SpEd - Dental Insurance	201	1,102	2,409	46%
01 E 010 420 000 740 240	General SpEd - Disability Insurance	312	1,968	4,269	46%
<b>Total Employee Benefits</b>		11,992	72,795	155,996	47%
<b>Purchased Services</b>					
01 E 010 420 000 372 305	Third Party Billing Fees	-	350	1,000	35%
01 E 010 420 000 740 305	State Special Ed - Director Fees	-	-	8,000	0%
01 E 010 401 000 740 394	State Special Ed - Speech/Language Pathologists	1,044	9,175	12,500	73%
01 E 010 410 000 740 394	State Special Ed - Occupational Therapy	2,040	11,014	35,000	31%
01 E 010 420 000 740 394	State Special Ed General Consulting	3,600	7,194	45,000	16%
01 E 005 760 000 723 360	Special Education Transportation	-	-	9,525	0%
01 E 005 760 000 728 360	Homeless Transportation	5,800	32,370	54,125	60%
<b>Total Purchased Services</b>		12,484	60,103	165,150	36%
<b>Supplies</b>					
01 E 010 420 000 740 433	State Special Ed - Instructional Supplies	-	-	10,000	0%
<b>Total Supplies</b>		-	-	10,000	0%
<b>Total State Special Education</b>		<b>75,469</b>	<b>453,944</b>	<b>1,002,653</b>	<b>45%</b>
<b>Instructional Support</b>					
<b>Purchased Services</b>					
01 E 010 640 000 306 366	Professional Development	1,940	2,540	-	N/A
<b>Total Purchased Services</b>		1,940	2,540	-	N/A

**Legacy of Dr. Josie R. Johnson Montessori**  
**Detailed Income Expense Statement**  
**Fiscal Year 2021**  
**For Period Ending January 31, 2021**

	Description	Month Activity	Year-To- Date Activity	FY21 Revised Budget 99 ADM	% of Revised Budget (58% YTD)
<b>Supplies and Materials</b>					
01 E 010 640 000 306 490	Staff Development Food	190	420	500	84%
<b>Total Supplies and Materials</b>		190	420	500	84%
<b>Total Instructional Support</b>		<b>2,130</b>	<b>2,960</b>	<b>500</b>	<b>592%</b>
<b>Student Support Services</b>					
<b>Purchased Services</b>					
01 E 005 760 000 720 360	Regular Transportation	-	6,420	24,990	26%
<b>Total Purchased Services</b>		-	6,420	24,990	26%
<b>Supplies and Materials</b>					
01 E 005 720 000 000 401	Health Supplies	-	1,095	1,095	100%
<b>Total Supplies and Materials</b>		-	1,095	1,095	100%
<b>Total Student Support Services</b>		-	<b>7,515</b>	<b>26,085</b>	<b>29%</b>
<b>Building and Maintenance</b>					
<b>Purchased Services</b>					
01 E 005 810 000 000 330	Operations - Utilities	95	13,194	15,000	88%
01 E 005 850 000 000 350	Operations - General Maintenance	-	4,372	10,000	44%
<b>Total Purchased Services</b>		95	17,566	25,000	70%
<b>Building Lease Expense</b>					
01 E 005 850 000 348 370	Operations - Building Lease Cost	-	102,083	175,000	58%
<b>Total Building Lease Expense</b>		-	102,083	175,000	58%
<b>Supplies and Materials</b>					
01 E 005 810 000 000 401	Operations - Supplies and Materials	-	1,085	1,000	109%
<b>Total Supplies and Materials</b>		-	1,085	1,000	109%
<b>Total Building and Maintenance</b>		<b>95</b>	<b>120,735</b>	<b>201,000</b>	<b>60%</b>

**Legacy of Dr. Josie R. Johnson Montessori**  
**Detailed Income Expense Statement**  
**Fiscal Year 2021**  
**For Period Ending January 31, 2021**

		Month Activity	Year-To- Date Activity	FY21 Revised Budget 99 ADM	% of Revised Budget (58% YTD)
<b>COVID 19 Expenses</b>					
<b>Purchased Services</b>					
01 E 005 105 919 000 305	General Admin. Consulting - COVID Expense	-	400	400	100%
01 E 005 110 919 000 305	Technology Consulting - COVID Expense	1,935	7,223	-	N/A
01 E 005 105 919 000 320	Communications - COVID Expense	40	1,336	-	N/A
01 E 010 203 919 000 305	Elementary Ed - Purchased Services - COVID	-	3,334	-	N/A
01 E 005 850 919 000 350	Operations - Cleaning Services	1,978	3,478	-	N/A
01 E 005 110 919 000 370	Copier Services	761	761	-	N/A
<b>Total Purchased Services</b>		4,714	16,531	400	4133%
<b>Supplies and Materials</b>					
01 E 010 203 919 000 401	Elementary Ed - Non Instructional Supplies - COVID	649	2,572	-	N/A
01 E 010 203 919 000 466	Elementary Ed - Instructional Tech Devises - COVID	-	5,100	-	N/A
01 E 005 720 919 000 401	Health Supplies - COVID	-	13	-	N/A
01 E 005 810 919 000 401	Operations - Supplies and Materials - COVID	-	2,185	-	N/A
<b>Total Supplies and Materials</b>		649	9,871	-	N/A
<b>Total COVID 19 Expenses</b>		<b>5,362</b>	<b>26,402</b>	<b>400</b>	<b>6600%</b>
<b>FUND 01 - GENERAL FUND - TOTAL EXPENSES</b>		<b>159,951</b>	<b>1,260,129</b>	<b>2,246,031</b>	<b>56%</b>
<b>Fund 01 - General Fund - Net Income</b>		<b>61,778</b>	<b>197,184</b>	<b>33,992</b>	
<b>FUND 02 - FOOD SERVICE FUND - REVENUE</b>					
<b>State Revenue</b>					
02 R 005 770 000 701 300	School Lunch Program	161	952	2,000	48%
02 R 005 770 000 705 300	School Breakfast Program	-	-	2,900	0%
<b>Total State Revenue</b>		161	952	4,900	19%

**Legacy of Dr. Josie R. Johnson Montessori**  
**Detailed Income Expense Statement**  
**Fiscal Year 2021**  
**For Period Ending January 31, 2021**

		Month Activity	Year-To- Date Activity	FY21 Revised Budget 99 ADM	% of Revised Budget (58% YTD)
<b>Federal Revenue</b>					
02 R 005 770 000 499 400	Community Feeding Hub	-	12,252	12,252	100%
02 R 005 770 000 701 471	School Lunch Program - Regular	541	3,197	7,300	44%
02 R 005 770 000 701 472	School Lunch Program - Free and Reduced	4,096	24,209	49,500	49%
02 R 005 770 000 702 471	After School Snack - Regular	-	-	1,650	0%
02 R 005 770 000 705 476	School Breakfast Program	2,911	17,205	35,000	49%
02 R 005 770 000 706 471	Fresh Fruit and Vegetable Grant Program	-	-	6,944	0%
<b>Total Federal Revenue</b>		7,548	56,864	112,646	50%
<b>Local Revenue</b>					
02 R 005 770 000 701 601	Food Sales To Pupils	-	-	16,762	0%
<b>Total Local Revenue</b>		-	-	16,762	0%
<b>FUND 02 - FOOD SERVICE FUND - TOTAL REVENUE</b>		<b>7,709</b>	<b>57,816</b>	<b>134,308</b>	<b>43%</b>
<b>FUND 02 - FOOD SERVICE FUND - EXPENDITURES</b>					
<b>Supplies and Materials</b>					
02 E 005 770 000 499 401	Community Feeding Hub - Supplies	500	3,029	5,280	57%
02 E 005 770 000 701 401	Food Service - Supplies	-	218	500	44%
02 E 005 770 000 499 490	Community Feeding Hub - Food	-	5,293	6,972	76%
02 E 005 770 000 701 490	Food Service - Food - Lunch	-	19,794	78,035	25%
02 E 005 770 000 702 490	Food Service - Food - Snack	-	5,234	2,100	249%
02 E 005 770 000 705 490	Food Service - Food - Breakfast	-	12,181	23,000	53%
02 E 005 770 000 706 490	Fruit & Vegetable Grant	-	-	6,944	0%
02 E 005 770 000 701 495	Food Service - Milk	-	3,158	10,200	31%
02 E 005 770 000 701 820	Food Service - Dues & Memberships	-	205	900	23%
<b>Total Supplies and Materials</b>		500	49,112	133,931	37%
<b>FUND 02 - FOOD SERVICE FUND - TOTAL EXPENDITURES</b>		<b>500</b>	<b>49,112</b>	<b>133,931</b>	<b>37%</b>
<b>Fund 02 - Food Service Fund - Net Income</b>		<b>7,209</b>	<b>8,704</b>	<b>377</b>	

# Legacy of Dr. Josie R. Johnson Montessori

## Detailed Income Expense Statement

Fiscal Year 2021

For Period Ending January 31, 2021

Description		Month Activity	Year-To- Date Activity	FY21 Revised Budget 99 ADM	% of Revised Budget (58% YTD)
<b>FUND 04 - PRESCHOOL - REVENUE</b>					
<b>Local Revenue</b>					
04 R 005 580 000 000 040	Tuition	4,150	16,899	66,287	25%
04 R 005 580 000 000 096	Donations	-	10,000	10,000	100%
04 R 005 580 000 000 099	Grants - Hiawatha	4,900	18,100	20,000	91%
04 R 005 580 999 000 099	Grants - CCAP	892	2,017	16,580	12%
04 R 005 580 000 000 300	Public Health Support	-	8,500	8,500	100%
<b>Total Local Revenue</b>		9,942	55,516	121,367	46%
<b>FUND 04 - PRESCHOOL - TOTAL REVENUE</b>		<b>9,942</b>	<b>55,516</b>	<b>121,367</b>	<b>46%</b>
<b>FUND 04 - PRESCHOOL - EXPENDITURES</b>					
<b>Salaries and Wages</b>					
04 E 005 580 000 000 110	Program Director	5,000	32,500	60,000	54%
04 E 005 580 000 000 170	Administration	2,917	17,500	35,000	50%
<b>Total Salaries and Wages</b>		7,917	50,000	95,000	53%
<b>Benefits</b>					
04 E 005 580 000 000 210	Preschool - FICA	588	3,715	7,268	51%
04 E 005 580 000 000 214	Preschool - PERA	219	1,312	2,625	50%
04 E 005 580 000 000 218	Preschool - TRA	407	2,642	4,878	54%
04 E 005 580 000 000 220	Preschool - Health Insurance	816	5,233	9,787	53%
04 E 005 580 000 000 230	Preschool - Life Insurance	6	39	71	54%
04 E 005 580 000 000 235	Preschool - Dental Insurance	19	122	225	54%
04 E 005 580 000 000 240	Preschool - Disability Insurance	63	411	759	54%
<b>Total Benefits</b>		2,117	13,474	25,613	53%
<b>Supplies</b>					
04 E 005 580 000 000 401	Preschool - Supplies	-	70	200	35%
<b>Total Supplies</b>		-	70	200	35%
<b>FUND 04 - PRESCHOOL - TOTAL EXPENDITURES</b>		<b>10,034</b>	<b>63,544</b>	<b>120,813</b>	<b>53%</b>
<b>Fund 04 -Preschool - Net Income</b>		<b>(91)</b>	<b>(8,029)</b>	<b>554</b>	
<b>NET INCOME - ALL FUNDS</b>		<b>68,895</b>	<b>197,859</b>	<b>34,924</b>	

District 4189:07 Legacy of Dr Josie R Johnson Montes

USING FALL DATA  
SCHOOL YEAR 2020-2021

Edited 1/7/2021 3:17:35PM

School 000 ALL SCHOOLS

Printed 2/12/2021 3:05:43PM

This report represents data at a preliminary stage and will differ from the state's final verification report.\*

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	
Grade	Pupil Unit Weight	Inst Days	Length of Day	Residents	-----Nonresidents-----  Enrollment Options	Tuition	Ineligible	Tribal Contract/ Grant	----Shared time----  Aid	Tuition	Private Contract	Non-Public/ Non-MN	Total Served	Adjusted E + F	% Att	Count of students in column N	Extended ADM
HK	1.000														0.0	1	
KG	1.000														0.0	13	
01	1.000														0.0	17	
02	1.000														0.0	16	
03	1.000														0.0	17	
04	1.000														0.0	13	
05	1.000														0.0	18	
06	1.000														0.0	8	
Grade	Pupil Unit Weight	Inst Days	Length of Day	Residents	-----Nonresidents-----  Enrollment Options	Tuition	Ineligible	Tribal Contract/ Grant	----Shared time----  Aid	Tuition	Private Contract	Non-Public/ Non-MN	Total Served	Adjusted E + F	% Att		Extended ADM
HK																	
KG																	
01-03																	
04-06																	
TOTAL ADM																	
TOTAL WADM																	

\* MARSS records with local errors are excluded from this report and records with either local or statewide errors will be excluded from reports produced by the state. The ADM included on this report is capped at 1.0. Consider this ADM preliminary because the actual ADM calculation requires all of a given student's MARSS enrollment records to be accurate. The ADM that is provided on the District/School ADM Report that is posted to the web takes precedence over the ADM contained in this report.

**CHUCK RINKEY, LTD.  
CERTIFIED PUBLIC ACCOUNTANT**

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December 13, 2020

Members of the Board of Education  
Legacy of Dr. Josie R. Johnson Montessori  
Charter School No. 4189  
St. Paul, Minnesota

This Executive Audit Summary and Management Report presents information which we believe is important to you as members of the School Board. We encourage you to review the sections of this report, the audited financial statements and the auditors' reports.

We would be pleased to furnish additional information with respect to these suggestions and discuss this memorandum with you at your convenience. We wish to express our appreciation to the School for the courtesies, cooperation and assistance extended to us during the course of our work.

Chuck Rinkey, Ltd

*Chuck Rinkey, Ltd.*

Chuck Rinkey, CPA



**LEGACY OF DR. JOSIE R. JOHNSON MONTESSORI  
CHARTER SCHOOL NO. 4189**

**EXECUTIVE AUDIT SUMMARY (EAS)**

**JUNE 30, 2020**

**LEGACY OF DR. JOSIE R. JOHNSON MONTESSORI  
CHARTER SCHOOL NO. 4189  
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JUNE 30, 2020**

**EXECUTIVE AUDIT SUMMARY**

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**LEGACY OF DR. JOSIE R. JOHNSON MONTESSORI  
SCHEDULE OF FINDINGS  
YEAR ENDED JUNE 30, 2020**

**AUDIT FINDINGS AND RESULTS**

**Audit Opinion** – The financial statements are fairly stated. We issued what is known as a “clean” or unmodified audit report.

**Yellow Book Compliance**– No compliance issues were noted in our review of laws, regulations, contracts and grants that could have significant financial implications to the School.

**Internal Controls** – No material weaknesses were reported.

**Legal Compliance** – There was one compliance issue that was reported with respect to the Minnesota statutes for the lack of timely payment of the School's bills.

**Enrollment** – For fiscal 2019-20, Legacy of Dr. Josie R. Johnson Montessori served an estimated net average daily membership of 120. For fiscal 2018-19, the School had served an average daily membership of 151.

**Fund Balance** – The School experienced an decrease in fund balance during fiscal 2019-20 of \$36,337 in the General Fund. This decrease was \$67,287 less than had been reflected in the School's budget. The fund balance of the General Fund ended at \$71,490 as of June 30, 2020. The ending unassigned fund balance at June 30, 2020 in the General Fund was \$43,688 which represents 1.6% of expenditures incurred for the year. This is an important aspect in the School's financial well-being since a healthy fund balance represents things such as cash flow, as a cushion against unanticipated expenditures, enrollment declines, state aid metering changes, funding deficiencies and aid pro-rations at the state level and similar problems.

**Budget to Actual** – Total General Fund revenues on a net basis were \$2,794,793 (or 5.3%) higher than the final budgeted amount while total expenditures were \$2,801,925 (or 1.6%) higher than the final amended budget. As part of any budget update initiated for fiscal 2020-21, the Board will want to take these variances into consideration in order to limit budget differences to every extent possible. We recommend that budget variances in a charter school environment (which is more volatile than in a traditional school environment but on a much smaller scale) be limited to 1% to 2% on either side of zero to the extent practical once the educational program has stabilized. This may involve tightening up the budget development and monitoring process to ensure that net variances remain within those parameters and would generally include continuing to undertake at least one mid-year budget amendment to update budget assumptions.

**Food Service Fund** – The School's food service program operated with an excess of expenditures over revenues in the amount of \$29,205 for fiscal year 2020. A transfer was made from the General Fund to cover the excess expenditures.

# CHUCK RINKEY, LTD.

## CERTIFIED PUBLIC ACCOUNTANT

5775 WAYZATA BOULEVARD  
SUITE 990  
MINNEAPOLIS, MN 55416  
TELEPHONE (952) 546-1052  
FAX (952) 546-1284

December 13, 2020

Members of the Board of Education  
Charter School No. 4189  
Legacy of Dr. Josie R. Johnson Montessori  
St. Paul, Minnesota

I have audited the financial statements of the governmental activities and each major fund of Legacy of Dr. Josie R. Johnson Montessori for the year ended June 30, 2020 and have issued our report dated December 13, 2020. Professional standards require that I provide you with information about our responsibilities under generally accepted auditing standards and, if applicable, *Government Auditing Standards* and the Uniform Guidance, as well as certain information related to the planned scope and timing of our audit. I have communicated such information in our letter to you dated May 21, 2020. Professional standards also require that I communicate to you the following information related to our audit.

### **Significant Audit Findings**

#### ***Qualitative Aspects of Accounting Practices***

##### Accounting policies

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by Legacy of Dr. Josie R. Johnson Montessori are described in Note 1 to the financial statements.

No new accounting policies were adopted and the application of existing policies was not changed during the year ended June 30, 2020.

We noted no transactions entered into by Legacy of Dr. Josie R. Johnson Montessori during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

##### Accounting estimates

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected.

The most sensitive estimates affecting the financial statements were:

- Due from Minnesota Department of Education
- Due from federal through the Minnesota Department of Education
- Estimated useful lives of depreciable capital assets
- Estimated proportionate share of PERA's and TRA's net pension liability and the related deferred inflows and deferred outflows.

Management's estimate of the due from Minnesota Department of Education is based on amounts anticipated to be received from the state for various aid entitlements for fiscal 2020. The most significant of these is the aid portion of general education revenue. General education revenue and certain other revenues are computed by applying an allowance per student to the number of students served by the school. Student attendance is accumulated in a statewide database, Minnesota Automated Reporting Student System (MARSS). Because of the complexity of student accounting and because of certain enrollment options, student information is input by other school districts and the MARSS data for fiscal year 2020 is not finalized until well into the next fiscal year. MDE calculates amounts owed to the School for special education excess cost tuition billing and adds the amount to the School's special education aid. Because the tuition amounts are based on estimated information, final entitlements are not expected to be known until well into the following fiscal year. Management expects any differences between estimated and actual data will be insignificant.

Management's estimate of due from federal through the Minnesota Department of Education is based on amounts anticipated to be received through the state for various federal aid entitlements for fiscal 2020. Many federal entitlements require that supporting financial reporting information be provided both in the Uniform Financial Accounting and Reporting Standards (UFARS) accounting system and also the Electronic Data Reporting System (EDRS) reporting system. To the extent that these two separate systems are not in agreement and reported in a timely manner, the estimated aid entitlement may be adversely affected. Management expects any differences between estimated and actual data will be insignificant.

Management's estimate of the useful lives for depreciable capital assets is based on guidance recommended by the Minnesota Department of Education and other sources. The useful life of a depreciable capital asset determines the amount of depreciation that will be recorded in any given reporting period as well as the amount of accumulated depreciation that is reported at the end of a reporting period.

Management's estimate of the School's proportionate share of PERA's and TRA's Net Pension Liability is based on guidance from GASB Statement No. 68 and each plan's respective allocation tables. Each plan's allocation tables allocate a portion of the plan's net pension liability based on the School's prior fiscal year contributions as a percentage of the total contributions received for the related year by the plan.

I reviewed and tested management's procedures and underlying supporting documentation in the areas discussed above and evaluated the key factors and assumptions used to develop the estimates noted above in determining that they are reasonable in relation to the financial statements taken as a whole. I concluded that the accounting estimates and management judgments appeared to consider all significant factors and resulted in appropriate accounting recognition.

Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. There were no particularly sensitive financial statement disclosures.

The financial statement disclosures are neutral, consistent, and clear.

### ***Difficulties Encountered in Performing the Audit***

I encountered no significant difficulties in dealing with management in performing and completing our audit.

### ***Uncorrected Misstatements***

Professional standards require us to accumulate all misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management did not identify, and I did not notify them of any uncorrected financial statement misstatements.

### ***Corrected Misstatements***

None of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to the financial statements taken as a whole.

### ***Disagreements with Management***

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. No such disagreements arose during the course of our audit.

### ***Management Representations***

I have requested certain representations from management that are included in the management representation letter dated December 13, 2020.

### ***Management Consultations with Other Independent Accountants***

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to Legacy of Dr. Josie R. Johnson Montessori's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

### ***Significant issues discussed with management prior to engagement***

I generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to engagement as the School's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our engagement.

### ***Other information in documents containing audited financial statements***

With respect to the required supplementary information (RSI) accompanying the financial statements, we made certain inquiries of management about the methods of preparing the RSI, including whether the RSI has been measured and presented in accordance with prescribed guidelines, whether the methods of measurement and preparation have been changed from the prior period and the reasons for any such changes, and whether there were any significant assumptions or interpretations underlying the measurement or presentation of the RSI. We compared the RSI for consistency with management's responses to the foregoing inquiries, the basic financial statements, and other knowledge obtained during the audit of the basic financial statements. Because these limited procedures do not provide sufficient evidence, we did not express an opinion or provide any assurance on the RSI.

With respect to the supplementary information accompanying the financial statements, on which we were engaged to report in relation to the financial statements as a whole, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period or the reasons for such changes, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves. We have issued our report thereon dated December 13, 2020.

Our auditor's opinion, the audited financial statements, and the notes to financial statements should only be used in their entirety. Inclusion of the audited financial statements in a document you prepare, such as an annual report, should be done only with our prior approval and review of the document.

This information is intended solely for the information and use of the Board of Education and management of the School and is not intended to be, and should not be, used by anyone other than these specified parties.

*Chuck Rinkey, Ltd.*

Chuck Rinkey, Ltd.

St. Paul, Minnesota  
December 13, 2020

**LEGACY OF DR. JOSIE R. JOHNSON  
MONTESSORI  
CHARTER SCHOOL NO. 4189  
  
FINANCIAL STATEMENTS  
  
YEAR ENDED JUNE 30, 2020**



**LEGACY OF DR. JOSIE R. JOHNSON MONTESSORI  
CHARTER SCHOOL NO. 4189  
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JUNE 30, 2020**

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## **INTRODUCTORY SECTION**

**LEGACY OF DR. JOSIE R. JOHNSON MONTESSORI  
CHARTER SCHOOL NO. 4189  
SCHOOL BOARD AND ADMINISTRATION  
JUNE 30, 2020**

**SCHOOL BOARD**

<b><u>NAME</u></b>	<b><u>TERM ON BOARD EXPIRES</u></b>	<b><u>BOARD POSITION</u></b>
Shana Moses	2021	Board Chair
Emerald Woodberry	2021	Secretary
Matthieu Culp	2021	Treasurer
Kenna Cottman	2021	Teacher
Renae Dressel	2021	Parent
Brooks Cavin	2022	Community
Christopheraaron Deanes	2022	Parent
Sherri Green	2022	Community

**ADMINISTRATION**

Tonica Abdur-Salaam	Head of School
---------------------	----------------

## **FINANCIAL SECTION**

**CHUCK RINKEY, LTD.**  
**CERTIFIED PUBLIC ACCOUNTANT**

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**INDEPENDENT AUDITOR'S REPORT**

To the Board of Directors  
Legacy of Dr. Josie R. Johnson Montessori  
Charter School No. 4189  
St. Paul, Minnesota

I have audited the accompanying financial statements of the governmental activities, and each major fund of Legacy of Dr. Josie R. Johnson Montessori as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise Legacy of Dr. Josie R. Johnson Montessori's basic financial statements as listed in the table of contents.

**Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

**Auditor's Responsibility**

My responsibility is to express opinions on these financial statements based on my audit. I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, I express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinions.

### **Opinions**

In my opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of Legacy of Dr. Josie R. Johnson Montessori, as of June 30, 2020, and the respective changes in financial position and the respective budgetary comparison for the General Fund, the Food Service Fund and the Community Service Fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### **Other Matters**

#### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, TRA Schedule of the School's Proportionate Share of the Net Pension Liability, TRA Schedule of School Contributions, GFRF Schedule of the School's Proportionate Share of the Net Pension Liability, and GFRF Schedule of School Contributions as listed in the table of contents be presented to supplement the basic financial statements, as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. I have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to my inquiries, the basic financial statements, and other knowledge I obtained during my audit of the basic financial statements. I do not express an opinion or provide any assurance on the information because the limited procedures do not provide me with sufficient evidence to express an opinion or provide any assurance.

### *Supplementary Information*

My audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise Legacy of Dr. Josie R. Johnson Montessori's basic financial statements. The Uniform Financial Accounting and Reporting Standards Compliance Table listed in the table of contents as supplementary information is presented for purposes of additional analysis and is not a required part of the basic financial statements.

The accompanying Uniform Financial Accounting and Reporting Standards Compliance Table is the responsibility of management and was derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In my opinion, the Uniform Financial Accounting and Reporting Standards Compliance Table is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

### **Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, I have also issued my report dated December 13, 2020, on my consideration of Legacy of Dr. Josie R. Johnson Montessori's internal control over financial reporting and on my tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of my testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Legacy of Dr. Josie R. Johnson Montessori's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Legacy of Dr. Josie R. Johnson Montessori's internal control over financial reporting and compliance.

*Chuck Rinkey, Ltd.*

CHUCK RINKEY, LTD.

Minneapolis, Minnesota  
December 13, 2020

## **MANAGEMENT DISCUSSION AND ANALYSIS**



**LEGACY OF DR. JOSIE R. JOHNSON MONTESSORI  
CHARTER SCHOOL NO. 4189  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
YEAR ENDED JUNE 30, 2020**

This section of Legacy of Josie R. Johnson Montessori's annual financial report presents our discussion and analysis of the Legacy of Josie R. Johnson Montessori's financial performance during the fiscal year that ended June 30, 2020. Please read it in conjunction with the School's financial statements, which immediately follow this section. Certain comparative information between the current year (2019 – 2020) and the prior year (2018 – 2019) is required to be presented in the Management's Discussion and Analysis.

**Financial Highlights**

Key financial highlights for the 2019 – 2020 fiscal year includes the following:

- The fund balance of the General Fund decreased \$36,337 from the prior year for an ending fund balance of \$71,490 at June 30, 2020.
- Total General Fund revenues were \$2,794,793 as compared to \$2,801,925 of expenditures.
- Government-wide total revenues were \$3,164,984 as compared to \$3,523,383 of expenses.

**Overview of the Financial Statements**

The financial section of the annual report consists of the following four parts - Independent Auditor's Report, required supplementary information which includes the management's discussion and analysis (this section), the basic financial statements, and supplementary information. The basic financial statement includes two kinds of statements that present different views of the School:

- The first two statements are government-wide financial statements that provide both short-term and long-term information about the School's overall financial status.
- The remaining statements are fund financial statements that focus on individual parts of the School, reporting the School's operations in more detail than the government-wide financial statements.
- Government funds statements tell how basic services such as regular and special education were financed in the short term as well as what remains for future spending.

The financial statements also include notes that explain some of the information in the statements and provide more detailed data.

**Government-Wide Statements**

The government-wide statements report information about the School as a whole using accounting methods similar to those used by private-sector companies. The statement of net position includes *all* of the School's assets, deferred outflows, liabilities and deferred inflows. All of the current year's revenues and expenses are accounted for in the statement of activities regardless of when cash is received or paid.

The two government-wide statements report the School's *net position* and how it has changed. Net position—the difference between the School's assets deferred outflows, liabilities and deferred inflows—is one way to measure the School's financial health or *position*.

**LEGACY OF DR. JOSIE R. JOHNSON MONTESSORI  
CHARTER SCHOOL NO. 4189  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
YEAR ENDED JUNE 30, 2020**

**Overview of the Financial Statements (Continued)**

***Government-Wide Statements (Continued)***

- Over time, increases or decreases in the School's net position are indicators of whether its financial position is improving or deteriorating, respectively. To assess the overall health of the School requires consideration of additional non-financial factors such as changes in the School's student population and the condition of school buildings and other facilities.

In the government-wide financial statements the School's activities are shown in one category:

- To assess the overall health of the School you need to consider additional non-financial factors such as changes in the School's creditworthiness and the condition of school buildings and other facilities
- *Governmental Activities* – The School's basic services are included here, such as regular and special education and administration. State aids finance most of these activities.

***Fund Financial Statements***

The fund financial statements provide more detailed information about the School's *funds*, focusing on its most significant or "major" funds, not the school as a whole. Funds are accounting devices the School uses to keep track of specific sources of funding and spending on particular programs:

- Some funds are required by State law.
- The School may establish other funds to control and manage money.

The School maintains the following type of fund:

**Governmental Funds** – Most of the School's basic services are included in governmental funds, which generally focus on (1) how cash and other financial assets that can be readily converted to cash flow in and out and (2) the balances left at year-end that are available for spending. Consequently, the governmental funds statements provide a detailed short-term view that helps to determine whether there are more or less financial resources that can be spent in the near future to finance the School's programs. Because this information does not encompass the additional long-term focus of the entity-wide statements, we provide separate reconciliations to explain the relationship (or differences) between them.

**LEGACY OF DR. JOSIE R. JOHNSON MONTESSORI  
CHARTER SCHOOL NO. 4189  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
YEAR ENDED JUNE 30, 2020**

***Financial Analysis of the School as a Whole***  
***Net Position***

The School's combined net position was \$(1,701,412) on June 30, 2020 (See Table A-1).

**Table A-1  
The School's Net Position**

	Governmental Activities as of June 30,		Percentage Change
	2020	2019	
<b><u>Assets</u></b>			
Current assets	\$ 735,120	\$ 799,141	-8.0%
Capital assets	131,726	93,169	41.4%
Total assets	866,846	\$ 892,310	-2.9%
 <b>Deferred Outflows of Resources</b>			
Related to pension	1,920,443	1,608,776	19.4%
 <b>Liabilities</b>			
Current Liabilities	182,838	679,653	-73.1%
Long-term liabilities	1,434,370	1,502,699	-4.5%
Total liabilities	1,617,208	2,182,352	-25.9%
 <b>Deferred Inflows of Resources</b>			
Related to pension	1,240,469	1,661,747	-25.4%
 <b>Net Position</b>			
Net investment in capital assets	131,726	93,169	41.4%
Restricted	22,232	6,317	251.9%
Unrestricted	(224,346)	(1,442,499)	
Total Net Position	\$ (70,388)	\$ (1,343,013)	-94.8%

The School's net position decreased \$358,399.

**LEGACY OF DR. JOSIE R. JOHNSON MONTESSORI  
CHARTER SCHOOL NO. 4189  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
YEAR ENDED JUNE 30, 2020**

**Financial Analysis of the School as a Whole (Continued)**

***Changes in Net Position***

The School's total government-wide revenues were \$3,164,984 for the year ended June 30, 2020 (See Table A-2). State formula aid accounted for 42% of total revenue for the year. The remaining 58% came from other general and program revenues.

**Table A-2  
Change in Net Position**

	Governmental Activities Fiscal Year Ended June 30,		Percentage
	2020	2019	Change
Revenues			
Program Revenues			
Charges for Service	\$111,842	\$257,269	-57%
Operating Grants and Contributions	1,613,473	1,643,206	-2%
General Revenues			
Unrestricted State Aid	1,332,131	1,292,690	3%
Other	107,538	318,886	-66%
<b>Total Revenues</b>	<b>3,164,984</b>	<b>3,512,051</b>	<b>-10%</b>
Expenses			
School administration	258,240	144,029	79%
District support services	411,517	442,649	-7%
Regular instruction	434,214	219,119	98%
Special education instruction	1,421,758	1,096,379	30%
Instructional support services	5,021	69,216	-93%
Pupil support services	310,289	304,304	2%
Sites, buildings and equipment	245,976	410,000	-40%
Food service	127,647	17,897	613%
Community education services	283,641	119,311	138%
Fiscal and other fixed costs	25,080	487,405	-95%
<b>Total Expenses</b>	<b>3,523,383</b>	<b>3,310,309</b>	<b>6%</b>
Change in Net Position	\$ (358,399)	\$ 201,742	
Beginning net position	(1,343,013)	(1,544,755)	
Ending net position	<u>\$ (1,701,412)</u>	<u>\$ (1,343,013)</u>	

Total expenses exceeded revenues decreasing the net position by \$358,399. Both revenues and expenses increased over prior year due to the increasing enrollment. The decrease in net position relates to operations.

**LEGACY OF DR. JOSIE R. JOHNSON MONTESSORI  
CHARTER SCHOOL NO. 4189  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
YEAR ENDED JUNE 30, 2020**

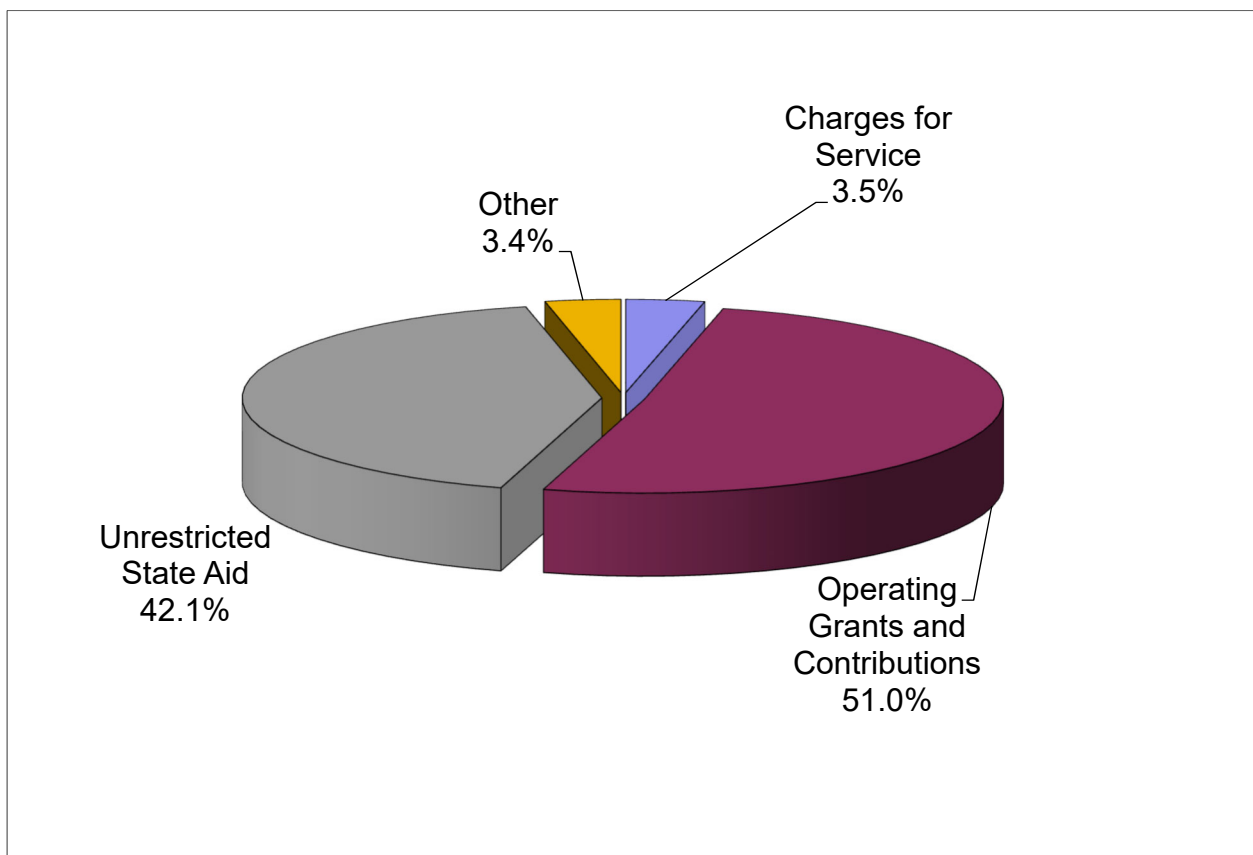
**Financial Analysis of the School as a Whole (Continued)**

***Changes in Net Position (Continued)***

The cost of all governmental activities this year was \$3,523,383.

- The state and federal government subsidized certain programs with grants and contributions (\$1,584,269) and charges for services (\$111,841).
- Most of the School's costs were paid for by unrestricted state aid and other general revenue (\$1,468,874)

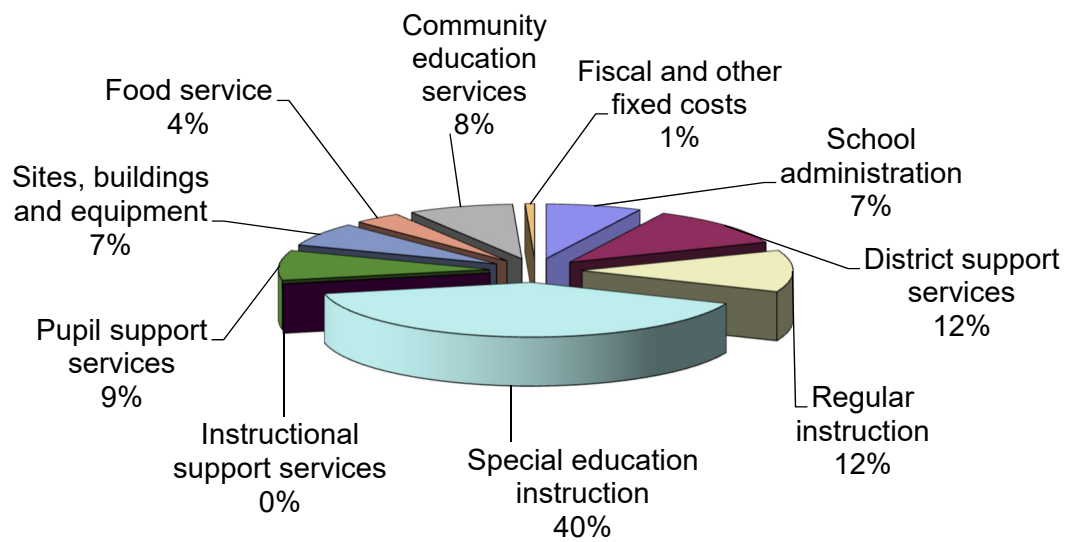
**Figure A-1  
Sources of School's Revenues for Fiscal 2020**



LEGACY OF DR. JOSIE R. JOHNSON MONTESSORI  
CHARTER SCHOOL NO. 4189  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
YEAR ENDED JUNE 30, 2020

Financial Analysis of the School as a Whole (Continued)  
*Changes in Net Position (Continued)*

Figure A-2  
School Expenses for Fiscal 2020



**LEGACY OF DR. JOSIE R. JOHNSON MONTESSORI  
CHARTER SCHOOL NO. 4189  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
YEAR ENDED JUNE 30, 2020**

**Financial Analysis of the School as a Whole (Continued)  
Changes in Net Position (Continued)**

**Figure A-2  
Program Expenses and Net Cost of Services**

	Total Cost of Services		Percentage	Total Cost of Services		Percentage
	2020	2019	Change	2020	2019	Change
School administration	\$258,240	\$144,029	79%	258,240	\$143,539	80%
District support services	411,517	442,649	-7%	411,517	441,838	-7%
Regular instruction	434,214	219,119	98%	434,214	180,954	140%
Special education instruction	1,421,758	1,096,379	30%	(20,674)	(124,796)	-83%
Instructional support services	5,021	69,216	-93%	5,021	70,137	-93%
Pupil support services	310,289	304,304	2%	310,289	304,295	2%
Sites, buildings and equipment	245,976	410,000	-40%	239,593	211,020	14%
Fiscal and other fixed costs	25,080	17,897	40%	-	17,897	-100%
Food service	127,647	119,311	7%	134,788	46,147	192%
Community education and services	283,641	487,405	-42%	25,080	118,806	-79%
	<u>\$3,523,383</u>	<u>\$3,310,309</u>	6%	<u>\$1,798,068</u>	<u>\$1,409,837</u>	28%

**Financial Analysis of the School's Funds**

The financial performance of the School as a whole is reflected in its governmental funds. Revenues for the School's governmental funds were \$3,165,215 while total expenditures were \$3,213,213. This contributed to a combined fund balance of \$71,490 which is \$47,998 lower than last year's ending fund balance of \$119,488.

**General Fund**

The General Fund includes the primary operations of the School in providing educational services to students from K through grade 8 including regular and special education, administration, and food services. State aids finance most of these activities.

A large percentage of General Fund operational revenue is controlled by a complex set of state funding formulas resulting in the local school board having no meaningful authority to determine the level of resources.

Basic general education revenue is determined by multiple complex state formulas, largely enrollment driven, and consists of a specified minimum amount with variable such as socioeconomic indicators driving additional funding. For Minnesota charter schools the majority of all funding consists of general education aid, special education aid and charter school lease aid. Other revenue consists of federal and private grant funding that is often expenditure driven.

Both revenues and expenditures decreased from prior year due to decreasing enrollment from 151 students in 2018-2019 to 120 students in 2019-2020.

**LEGACY OF DR. JOSIE R. JOHNSON MONTESSORI  
CHARTER SCHOOL NO. 4189  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
YEAR ENDED JUNE 30, 2020**

**General Fund (Continued)**

***General Fund Budgetary Highlights***

The budget is approved prior to the beginning of the fiscal year. The School then may revise the annual operating budget in the fall and then again mid-year. These budget amendments fall into two main categories:

- Implementing budgets for specially funded projects, which include both federal and state grants and reinstating unexpended funds being carried over from the prior fiscal year.
- Legislation passes subsequent to budget adoption, changes necessitated by employment agreements, and increases in appropriations for significant unbudgeted costs.

Actual revenues were higher than budgeted with a variance of \$141,097 due to increased state aid. Actual expenditures were higher than budgeted with a variance of \$73,810 or 3%. The majority of this is found in the special education services.

**Other Major Funds**

Food Service Fund

Actual revenues were higher than budgeted with a variance of \$31,142 due to increased federal aid. Actual expenditures were higher than budgeted with a variance of \$40,714 or 3%. This was due to an increase in meals provided.

Community Service Fund

Actual revenues were lower than budgeted with a variance of \$3,073. Actual expenditures were higher than budgeted with a variance of \$105,878 or 60%. This was due to underbudgeting of expenses.

**Capital Assets**

By the end of the 2019-2020 fiscal year, the School had invested \$172,703 in capital assets including leasehold improvements and equipment. More detailed information about capital assets is presented in Note 3 to the financial statements. Total depreciation expense for the year was \$10,199.

**Long-Term Liabilities**

At year-end the School had no other long-term liabilities beyond the Net Pension Liability that had been allocated to the School.



**LEGACY OF DR. JOSIE R. JOHNSON MONTESSORI  
CHARTER SCHOOL NO. 4189  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
YEAR ENDED JUNE 30, 2020**

**Factors Bearing on the School's Future**

The school is dependent on the State of Minnesota for its revenue authority. Funding increases in the General Education formula the last several years have been at 2%.

The School will strive to maintain its commitment to academic excellence and educational opportunity for students within a framework of financial fiduciary responsibility

**Contacting the School's Financial Management**

This Financial Report is designed to provide our stakeholders with a general overview of the school's finances and to demonstrate the school's accountability for the money it receives. If you have questions about this report or need additional financial information, please contact Legacy of Josie R. Johnson Montessori, 5140 North Fremont Avenue, Minneapolis, MN 55430

## **BASIC FINANCIAL STATEMENTS**

**LEGACY OF DR. JOSIE R. JOHNSON MONTESSORI  
CHARTER SCHOOL NO. 4189  
STATEMENT OF NET POSITION  
JUNE 30, 2020**

	<b>Governmental Activities 2020</b>
<b>Assets:</b>	
Cash	\$ 144,716
Due from MN Dept of Education	33,840
Due from Federal Government	47,203
Other Accounts Receivable	29,430
Prepaid Items	24,464
Capital assets:	
Other capital assets, net of depreciation	82,970
Total assets	<u>\$ 362,623</u>
<b>Deferred Outflows of Resources</b>	
Related to pensions	<u>\$ 1,288,775</u>
Total assets and deferred outflows of resources	<u><u>\$ 1,651,398</u></u>
<b>Liabilities:</b>	
Liabilities:	
Accounts payable	\$ 61,326
Accrued salaries and benefits	125,594
Short-term indebtedness	21,243
Long-Term Liabilities	
Net Pension Liability	1,663,606
Total Liabilities	<u>1,871,769</u>
<b>Deferred Inflows of Resources</b>	
Related to pensions	<u>1,481,041</u>
<b>Net Position:</b>	
Net Investment in Capital Assets	82,970
Restricted-Safe School Crime Levy	3,338
Unrestricted	<u>(1,787,720)</u>
Total Net Position	<u>(1,701,412)</u>
Total Liabilities, deferred inflows and net position	<u><u>\$ 1,651,398</u></u>

The notes to the financial statements are an integral part of this statement

**LEGACY OF DR. JOSIE R. JOHNSON MONTESSORI  
CHARTER SCHOOL NO. 4189  
STATEMENT OF ACTIVITIES  
JUNE 30, 2020**

2020				
		Program Revenues		Net (Expense) Revenue and Changes in Net Position
Functions	Expenses	Charges for Services	Operating Grants and Contributions	Total Governmental Activities
<b>Governmental activities:</b>				
School administration	258,240	-	-	(258,240)
District support	411,517	-	-	(411,517)
Regular instruction	\$ 434,214	\$ -	\$ -	\$ (434,214)
Special education instruction	1,421,758	-	1,442,432	20,674
Instructional support services	5,021	-	-	(5,021)
Pupil support services	310,289	-	-	(310,289)
Sites and buildings	245,976	-	6,383	(239,593)
Food service	127,647	459	97,983	(29,205)
Community service	283,641	111,382	37,471	(134,788)
Fiscal and other fixed costs	25,080	-	-	(25,080)
Total school district	\$ 3,523,383	\$ 111,841	\$ 1,584,269	\$ (1,827,273)
<b>General revenues:</b>				
	State sources			1,361,336
	Other local revenue			107,538
	Total general revenues			1,468,874
	Change in net position			(358,399)
	Net position - beginning			(1,343,013)
	Net position - ending			\$ (1,701,412)

The notes to the financial statements are an integral part of this statement

**LEGACY OF DR. JOSIE R. JOHNSON MONTESSORI  
CHARTER SCHOOL NO. 4189  
BALANCE SHEET  
GOVERNMENTAL FUNDS  
YEAR ENDED JUNE 30, 2020**

	General Fund	Food Service Fund	Community Service	Total Governmental Funds 2020
<b>Assets:</b>				
Cash	\$ 144,716	\$ -	\$ -	\$ 144,716
Other Accounts Receivable	4,839	-	24,591	29,430
Due from MN Dept of Education	33,726	\$ 114	\$ -	33,840
Due from Federal Government	42,034	5,169	-	47,203
Due from Other Funds	29,874	-	-	29,874
Prepaid Items	24,464	-	-	24,464
Total assets	\$ 279,653	\$ 5,283	\$ 24,591	\$ 309,527
<b>Liabilities and fund balances:</b>				
Liabilities:				
Salaries and Benefits Payable	\$ 125,594	\$ -	\$ -	\$ 125,594
Accounts payable	61,326			61,326
Short-Term Indebtedness	21,243			21,243
Due to Other Funds	-	5,283	24,591	29,874
Total Liabilities	208,163	5,283	24,591	238,037
Nonspendable	24,464	-	-	24,464
Restricted-Safe School Crime Levy	3,338			3,338
Unassigned	43,688	-	-	43,688
Total Fund Balances	71,490	-	-	71,490
Total Liabilities and Fund Balances	\$ 279,653	\$ 5,283	\$ 24,591	\$ 309,527
				2020
<b>Total fund balance for governmental funds</b>				\$ 71,490
Total net position reported for governmental activities in the statement of net position is different because:				
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds. The cost of the assets is \$ 172,703 and the accumulated depreciation is \$89,733.				82,970
The School's Net Pension Liability and related deferred inflows and outflows are recorded only on the Statement of Net Position. Balances at year-end are:				
Net Pension Liability				(1,663,606)
Deferred Inflows of Resources - Pensions				(1,481,041)
Deferred Outflows of Resources - Pensions				1,288,775
<b>Total net position of governmental activities</b>				\$ (1,701,412)

The notes to the financial statements are an integral part of this statement

**LEGACY OF DR. JOSIE R. JOHNSON MONTESSORI  
CHARTER SCHOOL NO. 4189  
STATEMENT OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCES –  
GOVERNMENTAL FUNDS  
YEAR ENDED JUNE 30, 2020**

	General Fund	Food Service Fund	Community Service	Total Government Funds 2020
<b>Revenues:</b>				
State Sources	\$ 2,569,355	\$ 4,841	37,471	\$ 2,611,667
Federal Sources	117,900	93,142	-	211,042
Local Sources	107,538	459	234,509	342,506
Total revenues	<u>2,794,793</u>	<u>98,442</u>	<u>271,980</u>	<u>3,165,215</u>
<b>Expenditures:</b>				
Current:				
School Administration	221,265	-	-	221,265
District Support Services	390,287	-	-	390,287
Regular Instruction	373,540	-	-	373,540
Special Education Instruction	1,244,379	-	-	1,244,379
Instructional Support Services	5,021	-	-	5,021
Pupil Support Services	308,286	-	-	308,286
Sites, Buildings and Equipment	245,976	-	-	245,976
Fiscal and Other Fixed Costs	13,171	-	-	13,171
Community Service	-	-	283,641	283,641
Food Service	-	127,647	-	127,647
Total expenditures	<u>2,801,925</u>	<u>127,647</u>	<u>283,641</u>	<u>3,213,213</u>
Excess of revenues over (under) expenditures	<u>(7,132)</u>	<u>(29,205)</u>	<u>(11,661)</u>	<u>(47,998)</u>
<b>Other financing sources (uses):</b>				
Operating transfers in	-	29,205	-	29,205
Operating transfers out	(29,205)	-	-	(29,205)
Total other financing sources (uses)	<u>(29,205)</u>	<u>29,205</u>	<u>-</u>	<u>-</u>
Net change in fund balances	<u>(36,337)</u>	<u>-</u>	<u>(11,661)</u>	<u>(47,998)</u>
<b>Fund Balances</b>				
Fund balances - beginning	107,827	-	11,661	119,488
Fund balances - ending	<u>\$ 71,490</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 71,490</u>

	2020	
<b>Net change in fund balances-total governmental funds</b>	<u>\$ (47,998)</u>	

Amounts reported for governmental activities in the statement of activities are different because:

Governmental funds report capital outlays as expenditures. However, in the statement of activities, assets with an initial, individual cost of more than \$500 are capitalized and the cost is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which capital outlays exceeded depreciation in the current period.

Capital outlays	-	
Depreciation expense	<u>(10,199)</u>	(10,199)

Pension expenditures on the governmental funds are measured by current year employee contributions.

Pension expenses on the Statement of Activities are measured by the change in Net Pension Liability and the related deferred inflows and outflows of resources.

		<u>(300,202)</u>
<b>Change in net assets of governmental activities</b>	<u>\$</u>	<u>(358,399)</u>

The notes to the financial statements are an integral part of this statement

**LEGACY OF DR. JOSIE R. JOHNSON MONTESSORI  
CHARTER SCHOOL NO. 4189  
STATEMENT OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCES –  
BUDGET AND ACTUAL  
GENERAL FUND  
YEAR ENDED JUNE 30, 2020**

	2020			
	Budgeted Amounts		Actual	Over
	Original	Final	Amounts	(Under)
Revenues:				
State Sources	\$ 2,831,467	\$2,449,456	\$ 2,569,355	\$ 119,899
Federal Sources	92,613	87,540	117,900	30,360
Other local sources	85,000	116,700	107,538	(9,162)
Total revenues	3,009,080	2,653,696	2,794,793	141,097
Expenditures:				
Current:				
School Administration	314,856	278,520	221,265	(57,255)
District Support Services	319,714	361,196	390,287	29,091
Regular Instruction	388,026	390,527	373,540	(16,987)
Special Education Instruction	1,285,946	1,175,237	1,244,379	69,142
Instructional Support Services	8,000	2,600	5,021	2,421
Pupil Support Services	308,440	274,904	308,286	33,382
Sites, Buildings and Equipment	333,102	259,336	245,976	(13,360)
Fiscal and Other Fixed Costs	15,000	15,000	13,171	(1,829)
Total expenditures	2,973,084	2,757,320	2,801,925	44,605
Excess of Revenues over Expenditures	35,996	(103,624)	(7,132)	96,492
Other financing sources				
Transfers out	-	-	(29,205)	(29,205)
Net change in fund balance	\$ 35,996	\$ (103,624)	(36,337)	\$ 67,287
Fund balance				
Beginning of Year			107,827	
End of Year			\$ 71,490	

The notes to the financial statements are an integral part of this statement

**LEGACY OF DR. JOSIE R. JOHNSON MONTESSORI  
CHARTER SCHOOL NO. 4189  
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES –  
BUDGET AND ACTUAL  
FOOD SERVICE FUND  
YEAR ENDED JUNE 30, 2020**

	2020			
	Budgeted Amounts		Actual	Over
	Original	Final	Amounts	(Under)
Revenues:				
Local Sources				
Other	\$ 10,000	\$ 500	\$ 459	\$ (41)
State Sources	8,000	5,600	4,841	(759)
Federal Sources	73,000	61,200	93,142	31,942
Total revenues	91,000	67,300	98,442	31,142
Expenditures:				
Current				
Food Service	132,122	86,933	127,647	40,714
Total expenditures	132,122	86,933	127,647	40,714
Excess of Expenditures over Revenues	(41,122)	(19,633)	(29,205)	(9,572)
Other financing sources				
Transfers in	41,122	19,633	29,205	9,572
Net change in fund balances	\$ -	\$ -	-	\$ -
Fund balance				
Beginning of Year			-	
End of Year			\$ -	

The notes to the financial statements are an integral part of this statement



**LEGACY OF DR. JOSIE R. JOHNSON MONTESSORI  
CHARTER SCHOOL NO. 4189  
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES –  
BUDGET AND ACTUAL  
COMMUNITY SERVICE FUND  
YEAR ENDED JUNE 30, 2020**

	2020			
	Budgeted Amounts		Actual Amounts	Over (Under)
	Original	Final		
<b>Revenues:</b>				
Local Sources				
Other	\$ 451,000	\$ 237,686	\$ 234,509	\$ (3,177)
State Sources	125,000	37,367	37,471	104
Total revenues	<u>576,000</u>	<u>275,053</u>	<u>271,980</u>	<u>(3,073)</u>
<b>Expenditures:</b>				
Current				
Community Service	570,103	177,763	283,641	105,878
Total expenditures	<u>570,103</u>	<u>177,763</u>	<u>283,641</u>	<u>105,878</u>
Excess of Expenditures over Revenues	5,897	97,290	(11,661)	(108,951)
<b>Other financing sources</b>				
Transfers out	<u>(5,897)</u>	<u>(97,290)</u>	<u>-</u>	<u>(97,290)</u>
Net change in fund balances	<u>\$ -</u>	<u>\$ -</u>	(11,661)	<u>\$ (11,661)</u>
<b>Fund balance</b>				
Beginning of Year			<u>11,661</u>	
End of Year			<u>\$ -</u>	

The notes to the financial statements are an integral part of this statement

## **NOTES TO FINANCIAL STATEMENTS**

**LEGACY OF DR. JOSIE R. JOHNSON MONTESSORI  
CHARTER SCHOOL NO. 4189  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2020**

**NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The financial statements of Charter School No. 4189, also known as Legacy of Dr. Josie R. Johnson Montessori (the School), have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to governmental units.

**A. Financial Reporting Entity**

Legacy of Dr. Josie R. Johnson Montessori is a nonprofit corporation that was formed, and began operating in November 2009, in accordance with Minnesota Statutes. The School was formerly known as Bright Water Elementary. The School has an authorizer agreement with The Audubon Center of the North Woods extending through June 30, 2023.

The School's policy is to include in the financial statements all funds, departments, agencies, boards, commissions, and other component units for which the School is considered to be financially accountable.

Component units are legally separate entities for which the School is financially accountable, or for which the exclusion of the component unit would render the financial statements of the primary government misleading. The criteria used to determine if the primary government is financially accountable for a component unit include whether or not the primary government appoints the voting majority of the potential component unit's governing body, is able to impose its will on the potential component unit, is in a relationship of financial benefit or burden with the potential component unit, or is fiscally depended upon by the potential component unit. Based on these criteria, there are no component units as of June 30, 2020.

Aside from its authorizer role, The Audubon Center of the North Woods has no authority, control, power, or administrative responsibilities over Legacy of Dr. Josie R. Johnson Montessori. Therefore, the School is not considered a component unit of The Audubon Center of the North Woods.

Extracurricular student activities are determined primarily by student participants under the guidance of an adult and are generally conducted outside of school hours. In accordance with Minnesota Statutes, school boards can elect to either control or not control extracurricular activities. The School Board has elected to control extracurricular activities; therefore, the extracurricular student activity accounts are included in the School's financial statements as part of the General Fund.

**LEGACY OF DR. JOSIE R. JOHNSON MONTESSORI  
CHARTER SCHOOL NO. 4189  
NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
JUNE 30, 2020**

**NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**B. Basic Financial Statement Information**

The government-wide financial statements (i.e. the Statement of Net Position and the Statement of Activities) display information about the reporting government as a whole. These statements include all the financial activities of the School.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Other items not properly included among program revenues are reported instead as general revenues.

Depreciation expense that can be specifically identified by function is included in the direct expenses of that function. Depreciation expense relating to assets that serve multiple functions is presented as unallocated depreciation in the Statement of Activities.

**C. Measurement Focus and Basis of Accounting**

The accounting and financial reporting treatment applied is determined by its measurement focus and basis of accounting. The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under this basis of accounting transactions are recorded in the following manner:

**1. Revenue Recognition**

Revenue is recognized when it becomes measurable and available. "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. State revenue is recognized in the year to which it applies according to *Minnesota Statutes* and accounting principles generally accepted in the United States of America. *Minnesota Statutes* include state aid funding formulas for specific years. Federal revenue is recorded in the year in which the related expenditure is made. Other revenue is considered available if collected within 60 days.

**2. Recording of Expenditures**

Expenditures are generally recorded when a liability is incurred. The exception to this general rule is that interest and principal expenditures are recognized when payment is due. However, expenditures are recorded as prepaids for approved disbursements or liabilities incurred in advance of the period in which the item is to be used.

**LEGACY OF DR. JOSIE R. JOHNSON MONTESSORI  
CHARTER SCHOOL NO. 4189  
NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
JUNE 30, 2020**

**NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**C. Measurement Focus and Basis of Accounting (Continued)**

**Description of Funds:**

As required by state statute, the School operates as a nonprofit corporation under *Minnesota Statutes* 317A. However, state law also requires the School comply with Uniform Financial Accounting and Reporting Standards (UFARS) for Minnesota School Districts which mandates the use of a governmental fund accounting structure. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures. A description of the fund included in this report is as shown on the following page:

**Major Funds:**

General Fund – This fund is the basic operating fund of the School and is used to account for all financial resources except those required to be accounted for in another fund.

Food Service Special Revenue Fund – This fund is used to account for food service revenues and expenditures. The revenue sources for this fund are derived primarily from federal and state meal reimbursements in addition to revenue from meal sales.

Community Service Special Revenue Fund – This fund is used to account for the services provided for the School's preschool program. The main revenue source is derived from student tuition.

**D. Deposits and Investments**

Cash and investments include balances from all funds that are combined and invested to the extent available in various securities as authorized by state law. Cash and investments at June 30, 2020, were comprised of deposits.

*Minnesota Statutes* requires all deposits be protected by federal deposit insurance, corporate surety bonds or collateral. The market value of collateral pledged must equal 110% of the deposits not covered by Federal Deposit Insurance Corporation (FDIC) insurance or corporate surety bonds.

**E. Prepaid Items**

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both the government-wide and fund financial statements. Prepaid items are recorded as an expenditure at the time of consumption.

**LEGACY OF DR. JOSIE R. JOHNSON MONTESSORI  
CHARTER SCHOOL NO. 4189  
NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
JUNE 30, 2020**

**NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**F. Capital Assets**

Capital assets are capitalized at historical cost or estimated historical cost for assets where actual historical cost is not available. Donated assets are recorded as capital assets at their acquisition value at the date of donation. The School maintains a threshold level of \$10,000 for capitalizing leasehold improvements and \$2,500 for capitalizing other assets. The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized.

Capital assets are recorded in the government-wide financial statements but are not reported in the Fund financial statements. Capital assets are depreciated using the straight-line method over their estimated useful lives. School administration will assign an estimated useful life to all assets for the purposes of recording depreciation. Asset lives will be adjusted as necessary depending on the present condition and use of the asset and based on how long the asset is expected to meet current service demands. Useful lives vary from 5 to 20 years for equipment. With respect to leasehold improvements, the School uses the shorter of the useful life of the asset or the term of the related lease.

**G. Deferred Outflows/Inflows of Resources**

In addition to assets, the Statement of Financial Position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until that time. The School has one item that qualifies for reporting in this category. A deferred outflows of resources related to pensions is recorded for various estimate differences that will be amortized and recognized over future years.

In addition to liabilities, the Statement of Financial Position and fund financial statements will sometimes report a separate section for deferred inflows of resources. This separate financial statement element represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. The School has one item which qualifies for reporting in this category. A deferred inflow of resources related to pensions is recorded on the government-wide statements for various estimate differences that will be amortized and recognized over future years.

**H. Pensions**

For purposes of measuring the net pension liability, deferred outflows/inflows of resources, and pension expense, information about the fiduciary net position of the Public Employees Retirement Association (PERA) and Teachers Retirement Association (TRA) and additions to/deductions from PERA's and TRA's fiduciary net position have been determined on the same basis as they are reported by PERA and TRA. For this purpose, plan contributions are recognized as of employer payroll paid dates and benefit payments and refunds are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

TRA has a special funding situation created by direct aid contributions made by the State of Minnesota, City of Minneapolis, and Minneapolis School District. The direct aid is a result of the merger of the Minneapolis Teachers Retirement Fund Association merger into TRA in 2006. A second direct aid source is from the State of Minnesota for the merger of the Duluth Teacher's Retirement Fund Association (DTRFA) in 2015.

**LEGACY OF DR. JOSIE R. JOHNSON MONTESSORI  
CHARTER SCHOOL NO. 4189  
NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
JUNE 30, 2020**

**NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**I. Fund Equity**

**1. Classification**

In the fund financial statements, the governmental fund report fund classifications that comprise a hierarchy based primarily on the extent to which the School is bound to honor constraints on the specific purpose for which amounts in those funds can be spent. Nonspendable fund balances include amounts that cannot be spent because they are not in spendable form. Amounts that are restricted to specific purposes either by a) constraints placed on the use of resources by creditors, grantors, contributors, or laws or regulations of other governments, or b) imposed by law through enabling legislation are classified as restricted fund balances. Amounts that can only be used for specific purposes pursuant to constraints imposed by the Board of Directors (highest level of decision-making authority) through resolution are classified as committed fund balances. Amounts that are constrained by the School's intent to be used for specific purposes but are neither restricted nor committed are classified as assigned fund balances. Unassigned fund balance represents fund balance that has not been assigned to other funds and that has not been restricted, committed, or assigned to a specific purpose in the General Fund.

**J. Net Position**

Net position represents the difference between assets deferred outflows of resources; and liabilities and deferred inflows in the government-wide financial statements. Net investment in capital assets consists of capital assets, net of accumulated depreciation. Net position is reported as restricted in the government-wide financial statement when there are limitations on their use through external restrictions imposed by creditors, grantors, or laws or regulations of other governments.

**K. Use of Estimates**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements. Estimates also affect the reported amounts of revenue and expenditures/expense during the reporting period. Actual results could differ from those estimates.

**L. Tax Status**

The School is exempt from federal income taxes under Section 501(c)(3) of the Internal Revenue Code (IRC) as an organization. The School is also exempt from Minnesota franchise or income tax.

The School is required to assess whether an uncertain tax position exists and if there should be recognition of a related benefit or liability in the financial statements. The School has determined there are not amounts to record as assets or liabilities related to uncertain tax positions.

**LEGACY OF DR. JOSIE R. JOHNSON MONTESSORI  
CHARTER SCHOOL NO. 4189  
NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
JUNE 30, 2020**

**NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**M. Budgetary Information**

The School follows these procedures in establishing the budgetary data reflected in the financial statements:

1. Prior to July 1, the Director of the School submits to the School's Board of Directors a proposed operating budget for the year commencing the following July 1. The operating budget includes proposed expenditures and the means of financing them.
2. Formal budgetary integration is employed as a management control device during the year for the General and Food Service Funds.
3. Budgets for the General and Food Service Funds are adopted on a basis consistent with accounting principles generally accepted in the United States of America.

Budgets are as originally adopted or as amended by the School's Board of Directors. Budgeted expenditure appropriations lapse at year-end.

**N. STEWARDSHIP AND ACCOUNTABILITY**

**Excess of Expenditures Over Budget**

Expenditures exceeded budgeted amounts at June 30, 2020 as follows:

	<u>Budget</u>	<u>Expenditures</u>	<u>Excess</u>
General Fund	2,757,320	2,801,925	44,605
Food Service Fund	54,721	58,419	3,698
Community Service Fund	177,763	283,641	105,878

The overages were considered by School management to be the result of necessary expenditures critical to operations and were approved by the Board.



**LEGACY OF DR. JOSIE R. JOHNSON MONTESSORI  
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NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
JUNE 30, 2020**

**NOTE 2 DEPOSITS**

The School maintains a cash and investment pool that is available for use by all funds. Each fund's portion of this pool is displayed on the Statement of Net Position and on the balance sheet as "Cash." In accordance with applicable Minnesota Statutes, the School maintains deposits at financial institutions which are authorized by the School Board.

**Custodial Credit Risk** - Custodial credit risk is the risk that in the event of a bank failure, the School's deposits may not be returned to it. The School does not have a deposit policy for custodial credit risk and follows Minnesota Statutes for deposits.

Minnesota Statutes require that all deposits be protected by insurance, surety bond, or collateral. The market value of collateral pledged must equal 110% of the deposits not covered by insurance or corporate surety bonds.

Authorized collateral include U.S. government treasury bills, notes, or bonds; issues of a U.S. government agency; general obligations of a state or local government rated "A" or better; revenue obligations of a state or local government rated "AA" or better; irrevocable standby letter of credit issued by a Federal Home Loan Bank; and time deposits insured by a federal agency. Minnesota statutes require securities pledged as collateral be held in safekeeping in a restricted account at the Federal Reserve Bank or in an account at a trust departments of a commercial bank or other financial institution not owned or controlled by the financial institution furnishing the collateral.

The School's deposits in banks at June 30, 2020 in the amount of \$241,629 were entirely covered by federal depository insurance or by surety bonds and collateral in accordance with Minnesota statutes.

**LEGACY OF DR. JOSIE R. JOHNSON MONTESSORI  
CHARTER SCHOOL NO. 4189  
NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
JUNE 30, 2020**

**NOTE 3 CAPITAL ASSETS**

Capital asset activity for the year ended June 30, 2020 was as follows:

	<u>Beginning Balance</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balance</u>
<b>Governmental activities:</b>				
Capital assets, being depreciated:				
Leasehold Improvements	\$ 122,949	\$ -	\$ -	\$ 122,949
Furniture and equipment	<u>49,754</u>	<u>-</u>	<u>-</u>	<u>49,754</u>
Total capital assets, being depreciated	<u>172,703</u>	<u>-</u>	<u>-</u>	<u>172,703</u>
Accumulated depreciation for:				
Leasehold Improvements	\$ 36,966	\$ 8,197	\$ -	\$ 45,163
Furniture and equipment	<u>42,568</u>	<u>2,002</u>	<u>-</u>	<u>44,570</u>
Total accumulated depreciation	<u>79,534</u>	<u>10,199</u>	<u>-</u>	<u>89,733</u>
Total capital assets, being depreciated, net	<u>93,169</u>	<u>(10,199)</u>	<u>-</u>	<u>82,970</u>
Governmental activities capital assets, net	<u><u>\$ 93,169</u></u>	<u><u>\$ (10,199)</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 82,970</u></u>

Depreciation expense was charged to functions of the District as follows:

<b>Governmental activities:</b>	
Instructional services	
Regular instruction	\$ 2,002
Sites and Buildings	<u>8,197</u>
Total depreciation expense, governmental activities	<u><u>\$ 10,199</u></u>

**LEGACY OF DR. JOSIE R. JOHNSON MONTESSORI  
CHARTER SCHOOL NO. 4189  
NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
JUNE 30, 2020**

**NOTE 4    SHORT-TERM BORROWING**

On January 16, 2020, the School implemented a \$250,000 line of credit with American National Bank. The loan carries an interest rate of 7.75% and a maturity date of January 16, 2021. The School used the funds from the line of credit to cover some of its operating expenditures.

The loan includes security agreements with terms that note balances are collateralized by all of the School's property in the following categories: accounts, inventory, equipment, instruments, investments, documents, deposit accounts, letter of credit rights, and general intangibles.

Changes in short-term borrowing were as follows:

	June 30, 2019	Additions	Retirements	June 30, 2020
Propel Nonprofits Loan 2019	\$200,000	\$0	\$200,000	\$0
American National Bank 2020	-	240,341	219,098	\$21,243
	<u>\$200,000</u>	<u>\$240,341</u>	<u>\$419,098</u>	<u>\$21,243</u>

**LEGACY OF DR. JOSIE R. JOHNSON MONTESSORI  
CHARTER SCHOOL NO. 4189  
NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
JUNE 30, 2020**

**NOTE 5    DEFINED BENEFIT PENSION PLANS – STATEWIDE**

The School participates in various pension plans, total pension expense for the year ended June 30, 2020, was \$430,401. The components of pension expense are noted in the following plan summaries. The General Fund typically liquidates the liability related to the pensions.

The United States and global markets experienced declines in values resulting from uncertainty caused by COVID-19. The resulting declines are expected to have a negative impact on the plans' discount rate as well as the value of the plans' investments. Any impact caused by the resulting declines have not been included in the Schedules as of June 30, 2019.

**Teachers' Retirement Association**

**A. Plan Description**

The Teachers Retirement Association (TRA) is an administrator of a multiple employer, cost-sharing, defined benefit retirement fund. TRA administers a Basic Plan (without Social Security coverage) and a Coordinated Plan (with Social Security coverage) in accordance with *Minnesota Statutes*, Chapters 354 and 356. TRA is a separate statutory entity and administered by a Board of Trustees. The Board consists of four active members, one retired member, and three statutory officials.

Educators employed in Minnesota's public elementary and secondary schools, charter schools and certain TRA-covered educational institutions maintained by the state are required to be TRA members (except those teachers employed by St. Paul Schools or Minnesota State Colleges and Universities). Educators first hired by Minnesota State may elect either TRA coverage or coverage through the Defined Contribution Plan (DCR) administered by the State of Minnesota.

**B. Benefits Provided**

TRA provides retirement benefits as well as disability benefits to members, and benefits to survivors upon death of eligible members. Benefits are established by *Minnesota Statute* and vest after three years of service credit. The defined retirement benefits are based on a member's highest average salary for any five consecutive years of allowable service, age and a formula multiplier based on years of credit at termination of service.

Two methods are used to compute benefits for TRA's Coordinated and Basic Plan members. Members first employed before July 1, 1989, receive the greater of the Tier I or Tier II benefits as described.

**LEGACY OF DR. JOSIE R. JOHNSON MONTESSORI  
CHARTER SCHOOL NO. 4189  
NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
JUNE 30, 2020**

**NOTE 5 DEFINED BENEFIT PENSION PLANS – STATEWIDE (CONTINUED)**

**Teachers' Retirement Association (Continued)**

**B. Benefits Provided (Continued)**

*Tier 1 Benefits*

Tier 1	Step Rate Formula	Percentage
Basic	First ten years of service	2.2% per year
	All years after	2.7% per year
Coordinated	First ten years if service years are up to July 1, 2006	1.2% per year
	First ten years if service years are July 1, 2006, or after	1.4% per year
	All other years of service if service years are up to July 1, 2006	1.7% per year
	All other years of service if service years are July 1, 2006, or after	1.9% per year

With these provisions:

- Normal retirement age is 65 with less than 30 years of allowable service and age 62 with 30 or more years of allowable service.
- 3% per year early retirement reduction factor for all years under normal retirement age.
- Unreduced benefits for early retirement under a Rule of 90 (age plus allowable service equals 90 or more).

*Tier II Benefits*

For years of service prior to July 1, 2006, a level formula of 1.7% per year for coordinated members and 2.7% per year for basic members is applied. For years of service July 1, 2006 and after, a level formula of 1.9% per year for Coordinated members and 2.7% for Basic members applies. Beginning July 1, 2015, the early retirement reduction factors are based on rates established under *Minnesota Statute*. Smaller reductions, more favorable to the member, will be applied to individuals who reach age 62 and have 30 years or more of service credit.

Members first employed after June 30, 1989, receive only the Tier II calculation with a normal retirement age that is their retirement age for full Social Security retirement benefits, but not to exceed age 66.

Six different types of annuities are available to members upon retirement. The No Refund Life Plan is a lifetime annuity that ceases upon the death of the retiree – no survivor annuity is payable. A retiring member may also choose to provide survivor benefits to a designated beneficiary(ies) by selecting one of the five plans that have survivorship features. Vested members may also leave their contributions in the TRA Fund upon termination of service in order to qualify for a deferred annuity at retirement age. Any member terminating service is eligible for a refund of their employee contributions plus interest.

**LEGACY OF DR. JOSIE R. JOHNSON MONTESSORI  
CHARTER SCHOOL NO. 4189  
NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
JUNE 30, 2020**

**NOTE 5    DEFINED BENEFIT PENSION PLANS – STATEWIDE (CONTINUED)**

**Teachers' Retirement Association (Continued)**

**B. Benefits Provided (Continued)**

The benefit provisions stated apply to active plan participants. Vested, terminated employees who are entitled to benefits but not yet receiving them are bound by the plan provisions in effect at the time they last terminated their public service.

**C. Contribution Rate**

Per *Minnesota Statutes*, Chapter 354 sets the contribution rates for employees and employers. Rates for each fiscal year ended June 30, 2018, June 30, 2019, and June 30, 2020, were:

	<u>June 30, 2018</u>		<u>June 30, 2019</u>		<u>June 30, 2020</u>	
	<u>Employee</u>	<u>Employer</u>	<u>Employee</u>	<u>Employer</u>	<u>Employee</u>	<u>Employer</u>
Basic	11.0%	11.5%	11.0%	11.71%	11.0%	11.92%
Coordinated	7.5%	7.5%	7.5%	7.71%	7.5%	7.92%

The following is a reconciliation of employer contributions in TRA's CAFR "Statement of Changes in Fiduciary Net Position" to the employer contributions used in Schedule of Employer and Non-Employer Pension Allocations. Amounts reported in the thousands.

Employer contributions reported in TRA's CAFR Statement of Changes in Fiduciary Net Position	\$    403,300
Deduct employer contributions not related to future contribution efforts	(688)
Deduct TRA's contributions not included in allocation	<u>(486)</u>
Total employer contributions	402,126
Total non-employer contributions	<u>35,588</u>
Total contributions reported in <i>Schedule of Employer and Non-Employer Allocations</i>	<u><u>\$    437,714</u></u>

Amounts reported in the allocation schedules may not precisely agree with financial statement amounts or actuarial valuations due to the number of decimal places used in the allocations. TRA has rounded percentage amounts to the nearest ten thousandths.

**LEGACY OF DR. JOSIE R. JOHNSON MONTESSORI  
CHARTER SCHOOL NO. 4189  
NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
JUNE 30, 2020**

**NOTE 5    DEFINED BENEFIT PENSION PLANS – STATEWIDE (CONTINUED)**

**Teachers' Retirement Association (Continued)**

**D. Actuarial Assumptions**

The total pension liability in the June 30, 2019, actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement.

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**Key Methods and Assumptions Used in Valuation of Total Pension Liability**

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**Actuarial Information**

Valuation date	July 1, 2019
Experience study	June 5, 2015
	November 6, 2017 (economic assumptions)
Actuarial cost method	Entry Age Normal
Actuarial assumptions	
Investment rate of return	7.50%
Price inflation	2.50%
Wage growth rate	2.85% before July 1, 2028 and 3.25% thereafter
Projected salary increase	2.85% to 8.85% before July 1, 2028 and 3.25% to 9.25% thereafter
Cost of living adjustment	1.0% for January 2019 through January 2023, then increasing by 0.1% each year up to 1.5% annually.

**Mortality Assumptions**

Pre-retirement	RP 2014 white collar employee table, male rates set back six years and female rates set back five years. Generational projection uses the MP 2015 scale.
Post-retirement	RP 2014 white collar annuitant table, male rates set back three years and female rates set back three years, with further adjustments of the rates. Generational projections uses the MP 2015 scale.
Post-disability	RP 2014 disabled retiree mortality table, without adjustment.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense, and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation.

**LEGACY OF DR. JOSIE R. JOHNSON MONTESSORI  
CHARTER SCHOOL NO. 4189  
NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
JUNE 30, 2020**

**NOTE 5    DEFINED BENEFIT PENSION PLANS – STATEWIDE (CONTINUED)**

**Teachers' Retirement Association (Continued)**

**D. Actuarial Assumptions (Continued)**

The target allocation and best estimates of geometric real rates of return for each major asset class are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Domestic equity	35.5 %	5.10 %
International equity	17.5	5.30
Private markets	25.0	5.90
Fixed income	20.0	0.75
Unallocated cash	2.0	0.00
 Total	 <u>100 %</u>	

The TRA actuary has determined the average of the expected remaining services lives of all members for fiscal year 2016 is six years. The "Difference Between Expected and Actual Experience", "Changes of Assumptions", and "Changes in Proportion" use the amortization period of 6 years in the schedule presented. The amortization period for "Net Difference between Projected and Actual Investment Earnings on Pension Plan Investments" is over a period of five years as required by GASB 68.

Changes in actuarial assumptions since the 2018 valuation:

- The cost of living adjustment (COLA) was reduced from 2.0% each January 1 to 1.0%, effective January 1, 2019. Beginning January 1, 2024, the COLA will increase 0.1% each year until reaching the ultimate rate of 1.5% on January 1, 2028.
- Beginning July 1, 2024, eligibility for the first COLA changes to normal retirement age (age 65 to 66, depending on date of birth). However, members who retire under Rule of 90 and members who are at least age 62 with 30 years of service credit are exempt.
- The COLA trigger provision, which would have increased the COLA to 2.5% if the funded ratio was at least 90% for two consecutive years, was eliminated.
- Augmentation in the early retirement reduction factors is phased out over a five-year period beginning July 1, 2019, and ending July 1, 2024 (this reduces early retirement benefits). Members who retire and are at least age 62 with 30 years of service are exempt.



**LEGACY OF DR. JOSIE R. JOHNSON MONTESSORI  
CHARTER SCHOOL NO. 4189  
NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
JUNE 30, 2020**

**NOTE 5 DEFINED BENEFIT PENSION PLANS – STATEWIDE (CONTINUED)**

**Teachers' Retirement Association (Continued)**

**D. Actuarial Assumptions (Continued)**

- Augmentation on deferred benefits will be reduced to zero percent beginning July 1, 2019. Interest payable on refunds to members was reduced from 4.0% to 3.0%, effective July 1, 2018. Interest due on payments and purchases from members, employers was reduced from 8.5% to 7.5%, effective July 1, 2018.
- The employer contribution rate is increased each July 1 over the next 6 years (7.71% in 2018, 7.92% in 2019, 8.13% in 2020, 8.34% in 2021, 8.55% in 2022, and 8.75% in 2023). In addition, the employee contribution rate will increase from 7.50% to 7.75% on July 1, 2023. The state provides funding for the higher employer contribution rate through an adjustment in the school aid formula.

**E. Discount Rate**

The discount rate used to measure the total pension liability was 7.5%. There was no change since the prior measurement date. The projection of cash flows used to determine the discount rate assumed that employee contributions will be made at the fiscal 2018 contribution rate, contributions from school districts will be made at contractually required rates (actuarially determined), and contributions from the state will be made at current statutorily required rates. Based on those assumptions, the pension plan's fiduciary net position was not projected to be depleted and, as a result, the Municipal Bond Index Rate was not used in the determination of the Single Equivalent Interest Rate (SEIR).

**F. Net Pension Liability**

On June 30, 2020, the School reported a liability of \$662,898 for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2019, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The School's proportion of the net pension liability was based on its contributions to TRA in relation to total system contributions including direct aid from the State of Minnesota, City of Minneapolis, and Minneapolis School District. The School's proportionate share was 0.0104% at the end of the measurement period and 0.0129% for the beginning of the year.

The pension liability amount reflected a reduction due to direct aid provided to TRA. The amount recognized by the School as its proportionate share of the net pension liability, the direct aid and total portion of the net pension liability that was associated with the School were as follows:

School's proportionate share of net pension liability	\$ 662,898
State's proportionate share of the net pension liability associated with the School	<u>58,559</u>
Total	<u><u>\$ 721,457</u></u>

**LEGACY OF DR. JOSIE R. JOHNSON MONTESSORI  
CHARTER SCHOOL NO. 4189  
NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
JUNE 30, 2020**

**NOTE 5 DEFINED BENEFIT PENSION PLANS – STATEWIDE (CONTINUED)**

**F. Net Pension Liability (Continued)**

For the year ended June 30, 2020, the School recognized pension expense of \$142,835. It recognized \$4,451 as an increase to this pension expense for the support provided by direct aid.

On June 30, 2020, the School had deferred resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 104	\$ 18,575
Net difference between projected and actual earnings on plan investments	-	69,202
Changes of actuarial assumptions	701,363	1,092,497
Changes in proportion	37,117	156,088
Contributions to TRA subsequent to the measurement date	<u>38,058</u>	<u>-</u>
Total	<u><u>\$ 776,642</u></u>	<u><u>\$ 1,336,362</u></u>

The \$38,058 reported as deferred outflows of resources related to pensions resulting from School contributions to TRA subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended June 30, 2021.

Other amounts reported as deferred outflows of resources and (deferred inflows of resources) will be recognized in pension expense as follows:

2021	\$ 36,664
2022	(14,184)
2023	(344,385)
2024	(248,475)
2025	<u>(27,398)</u>
Total	<u><u>\$ (597,778)</u></u>

**G. Pension Liability Sensitivity**

The following presents the School's proportionate share of the net pension liability calculated using the discount rate of 7.5% as well as what the net pension liability would be if it were calculated using a discount rate that is 1 percent lower (6.5%) and 1 percent higher (8.5%) than the current rate.

**LEGACY OF DR. JOSIE R. JOHNSON MONTESSORI  
CHARTER SCHOOL NO. 4189  
NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
JUNE 30, 2020**

**NOTE 5    DEFINED BENEFIT PENSION PLANS – STATEWIDE (CONTINUED)**

**G. Pension Liability Sensitivity (Continued)**

School's proportionate share of NPL		
1% decrease (6.5%)	Current (7.5%)	1% increase (8.5%)
\$ 1,056,822	\$ 662,898	\$ 338,114

The School's proportion of the net pension liability was based on the employer contributions to TRA in relation to TRA's total employer contributions including direct aid contributions from the State of Minnesota, City of Minneapolis, and Minneapolis School District.

**H. Pension Plan Fiduciary Net Position**

Detailed information about the plan's fiduciary net position is available in a separately-issued TRA financial report. That can be obtained at [www.MinnesotaTRA.org](http://www.MinnesotaTRA.org), or by writing to TRA at 60 Empire Drive, Suite 400, St. Paul, MN, 55103-4000, or by calling (651) 296-2409 or (800) 657-3669.

**Public Employees' Retirement Association**

**A. Plan Description**

The School participates in the following cost-sharing multiple-employer defined benefit pension plan administered by PERA. PERA's defined benefit pension plan is established and administered in accordance with *Minnesota Statutes*, Chapters 353 and 356. PERA's defined benefit pension plan is a tax qualified plan under Section 401(a) of the Internal Revenue Code.

**General Employees Retirement Plan**

All full-time and certain part-time employees of the School other than teachers are covered by the General Employees Plan. General Employees Plan members belong to the Coordinated Plan. Coordinated Plan members are covered by Social Security.

PERA provides retirement, disability, and death benefits. Benefit provisions are established by state statute and can only be modified by the state Legislature. Vested, terminated employees who are entitled to benefits but are not receiving them yet are bound by the provisions in effect at the time they last terminated their public service.

**LEGACY OF DR. JOSIE R. JOHNSON MONTESSORI  
CHARTER SCHOOL NO. 4189  
NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
JUNE 30, 2020**

**NOTE 5    DEFINED BENEFIT PENSION PLANS – STATEWIDE (CONTINUED)**

**Public Employees' Retirement Association (Continued)**

**B. Benefits Provided**

General Employees Plan Benefits

General Employees Plan benefits are based on a member's highest average salary for any five successive years of allowable service, age, and years of credit at termination of service. Two methods are used to compute benefits for PERA's Coordinated Plan members. Members hired prior to July 1, 1989, receive the higher of Method 1 or Method 2 formulas. Only Method 2 is used for members hired after June 30, 1989. Under Method 1 the annuity accrual rate for a Coordinated Plan member is 1.2% of average salary for each of the first ten years of service and 1.7% of average salary for each additional year. Under Method 2, the accrual rate for Coordinated members is 1.7% of average salary for all years of service. For members hired prior to July 1, 1989, a full annuity is available when age plus years of service equal 90 and normal retirement age is 65. For members hired on or after July 1, 1989, normal retirement age is the age for unreduced Social Security benefits capped at 66.

Annuities, disability benefits, and survivor benefits are increased effective every January 1. Beginning January 1, 2019, the postretirement increase will be equal to 50% of the cost-of-living adjustment (COLA) announced by the SSA, with a minimum increase of at least 1.0% and a maximum of 1.5%. Recipients that have been receiving the annuity or benefit for at least a full year as of the June 30 before the effective date of the increase will receive the full increase. For recipients receiving the annuity or benefit for at least one month but less than a full year as of the June 30 before the effective date of the increase will receive a reduced prorated increase. For members retiring on January 1, 2024, or later, the increase will be delayed until normal retirement age (age 65 if hired prior to July 1, 1989, or age 66 for individuals hired on or after July 1, 1989). Members retiring under Rule of 90 are exempt from the delay to normal retirement.

**C. Contributions**

*Minnesota Statutes* Chapter 353 set the rates for employer and employee contributions. Contribution rates can only be modified by the state legislature.

General Employees Fund Contributions

Coordinated Plan members were required to contribute 6.5%, of their annual covered salary in fiscal year 2020, and the School was required to contribute 7.5% for Coordinated Plan members. The School's contributions to the General Employees Fund for the year ended June 30, 2020, were \$83,356. The School's contributions were equal to the required contributions as set by state statute.

**LEGACY OF DR. JOSIE R. JOHNSON MONTESSORI  
CHARTER SCHOOL NO. 4189  
NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
JUNE 30, 2020**

**NOTE 5    DEFINED BENEFIT PENSION PLANS – STATEWIDE (CONTINUED)**

**Public Employees' Retirement Association (Continued)**

**D. Pension Costs**

General Employees Fund Pension Costs

At June 30, 2020, the School reported a liability of \$1,000,708 for its proportionate share of the General Employees Fund's net pension liability. The School's net pension liability reflected a reduction due to the State of Minnesota's contribution of \$16 million to the fund in 2019. The State of Minnesota is considered a non-employer contributing entity and the State's contribution meets the definition of a special funding situation. The State of Minnesota's proportionate share of the net pension liability associated with the School totaled \$31,165. The net pension liability was measured as of June 30, 2019, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The School's proportionate share of the net pension liability was based on the School's contributions received by PERA during the measurement period for employer payroll paid dates from July 1, 2018, through June 30, 2019, relative to the total employer contributions received from all of PERA's participating employers. At June 30, 2019, the School's proportion was 0.0181% at the end of the measurement period and 0.0125% at the beginning of the period.

School's proportionate share of net pension liability	\$ 1,000,708
State's proportionate share of the net pension liability associated with the School	<u>31,165</u>
Total	<u><u>\$ 1,031,873</u></u>

For the year ended June 30, 2020, the School recognized pension expense of \$287,566 for its proportionate share of the General Employees Plan's pension expense. Included in this amount, the School recognized \$2,334 as pension expense (and grant revenue) for its proportionate share of the State of Minnesota's contribution of \$16 million to the General Employees Fund.

**LEGACY OF DR. JOSIE R. JOHNSON MONTESSORI  
CHARTER SCHOOL NO. 4189  
NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
JUNE 30, 2020**

**NOTE 5 DEFINED BENEFIT PENSION PLANS – STATEWIDE (CONTINUED)**

**Public Employees' Retirement Association (Continued)**

**D. Pension Costs (Continued)**

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 22,930	\$ -
Net difference between projected and actual earnings on plan investments	-	86,641
Changes of actuarial assumptions	-	58,038
Changes in proportion	405,847	-
Contributions to PERA subsequent to the measurement date	83,356	-
	<u>512,133</u>	<u>144,679</u>
Total	\$ 512,133	\$ 144,679

The \$83,356 reported as deferred outflows of resources related to pensions resulting from School contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended June 30, 2021. Other amounts reported as deferred outflows and inflows of resources related to pensions will be recognized in pension expense as follows:

2021	\$ 179,835
2022	38,536
2023	64,116
2024	1,611
	<u>284,098</u>
Total	\$ 284,098

**E. Actuarial Assumptions**

The total pension liability in the June 30, 2019, actuarial valuation was determined using an individual entry-age normal actuarial cost method and the following actuarial assumptions:

Inflation	2.50 % Per year
Active member payroll growth	3.25 % Per year
Investment rate of return	7.50 %

Salary increases were based on a service-related table. Mortality rates for active members, retirees, survivors, and disabilitants were based on RP 2014 tables for males or females, as appropriate, with slight adjustments to fit PERA's experience. Cost of living benefit increases after retirement for retirees are assumed to be 1.25% per year.

**LEGACY OF DR. JOSIE R. JOHNSON MONTESSORI  
CHARTER SCHOOL NO. 4189  
NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
JUNE 30, 2020**

**NOTE 5    DEFINED BENEFIT PENSION PLANS – STATEWIDE (CONTINUED)**

**Public Employees' Retirement Association (Continued)**

**E. Actuarial Assumptions (Continued)**

Actuarial assumptions used in the June 30, 2019, valuation were based on the results of actuarial experience studies. The most recent four-year experience study in the General Employees Plan was completed in 2019. Economic assumptions were updated in 2018 based on a review of inflation and investment return assumptions.

The following changes in actuarial assumptions occurred in 2019:

Changes in Actuarial Assumptions:

- The morality projection scale was changed from MP-2017 to MP-2018.

Changes in Plan Provisions:

- The employer supplemental contribution was changed prospectively, decreasing from \$31 million to \$21 million per year. The State's special funding contribution was changed prospectively, requiring \$16 million due per year through 2031.

The State Board of Investment, which manages the investments of PERA, prepares an analysis of the reasonableness on a regular basis of the long-term expected rate of return using a building-block method in which best-estimate ranges of expected future rates of return are developed for each major asset class. These ranges are combined to produce an expected long-term rate of return by weighting the expected future rates of return by the target asset allocation percentages.

The target allocation and best estimates of geometric real rates of return for each major asset class are summarized in the following table:

<u>Asset Class</u>	<u>Final Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Domestic equity	35.5 %	5.10 %
Private markets	25.0	5.90
Fixed income	20.0	0.75
International equity	17.5	5.90
Cash equivalents	2.0	0.00
Total	<u>100 %</u>	

**LEGACY OF DR. JOSIE R. JOHNSON MONTESSORI  
CHARTER SCHOOL NO. 4189  
NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
JUNE 30, 2020**

**NOTE 5    DEFINED BENEFIT PENSION PLANS – STATEWIDE (CONTINUED)**

**Public Employees' Retirement Association (Continued)**

**F. Discount Rates**

The discount rate used to measure the total pension liability in 2019 was 7.5%. The projection of cash flows used to determine the discount rate assumed that contributions from plan members and employers will be made at rates set in *Minnesota Statutes*. Based on these assumptions, the fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

**G. Pension Liability Sensitivity**

The following table presents the School's proportionate share of the net pension liability for all plans it participates in, calculated using the discount rate disclosed in the preceding paragraph, as well as what the School's proportionate share of the net pension liability would be if it were calculated using a discount rate 1 percentage point lower or 1 percentage point higher than the current discount rate:

District proportionate share of NPL		
1% decrease (6.5%)	Current (7.5%)	1% increase (8.5%)
\$ 1,645,111	\$ 1,000,708	\$ 468,626

**H. Pension Plan Fiduciary Net Position**

Detailed information about the General Employees Fund's fiduciary net position is available in a separately-issued PERA financial report that includes the financial statements and required supplementary information. That report may be obtained on the Internet at [www.mnpera.org](http://www.mnpera.org).

**NOTE 6    COMMITMENTS AND CONTINGENCIES**

**A. Federal and State Programs**

Amounts received or receivable from federal and state agencies are subject to agency audit and adjustment. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable fund. The amount, if any, of funds which may be disallowed by the agencies cannot be determined at this time although the School expects such amounts, if any, to be immaterial.



**LEGACY OF DR. JOSIE R. JOHNSON MONTESSORI  
CHARTER SCHOOL NO. 4189  
NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
JUNE 30, 2020**

**NOTE 6 COMMITMENTS AND CONTINGENCIES (CONTINUED)**

**B. Operating Lease for Educational Space**

On May 21, 2020, the School extended a lease for educational space at 5140 Fremont Ave N, Minneapolis, MN. The lease term began on July 1, 2020, and currently extends through June 30, 2021. The lease calls for a minimum base rent each year which may increase based on actual enrollments. Future minimum lease payments are as follows:

<u>Year Ending June 30,</u>	<u>Amount</u>
2021	<u>\$ 175,000</u>

For fiscal 2020, the School paid qualifying rent totaling \$175,000 under the terms of this lease. The School qualified for estimated charter school lease aid of \$157,500 based on a cap of 90% of MDE-approved costs incurred. The School's entitlement may be prorated by MDE if the statewide appropriation is insufficient to fully pay the amounts owed.

The School's ability to make payments under the lease agreement for educational space is dependent on its revenues which are in turn, largely dependent on sufficient enrollments being served at the School and on sufficient state aids per student being authorized and received from the state of Minnesota. The School believes that its enrollments and aid entitlements will be sufficient to meet the lease obligations as they become due.

**NOTE 7 INTERFUND ACTIVITY**

**Interfund Transfers**

	<u>Transfers In</u>	<u>Transfers Out</u>
General Fund	\$ -	\$ 29,205
Special Revenue Funds:		
Food Service Fund	<u>29,205</u>	<u>-</u>
Total	<u>\$ 29,205</u>	<u>\$ 29,205</u>

The School's General Fund transferred a total of \$29,205 to the Food Service Fund to eliminate the fiscal 2020 operating deficit of that fund.

**LEGACY OF DR. JOSIE R. JOHNSON MONTESSORI  
CHARTER SCHOOL NO. 4189  
NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
JUNE 30, 2020**

**NOTE 7 INTERFUND ACTIVITY (CONTINUED)**

**Interfund Receivables and Payables**

	<u>Due from Other Fund</u>	<u>Due to Other Fund</u>
General Fund	\$ 29,874	\$ -
Special Revenue Funds:		
Food Service Fund	-	5,283
Community Service Fund	-	24,591
Total	<u>\$ 29,874</u>	<u>\$ 29,874</u>

The balance at June 30, 2020, for Due from Other Funds and Due to Other Funds, represents the advance of funds for operations during fiscal 2020. The amounts are expected to be repaid within one year.

Interfund receivables and payables are eliminated in the District-Wide financial statements

**NOTE 8: SUBSEQUENT EVENT**

In December 2019, a novel strain of coronavirus (COVID-19) surfaced. The spread of COVID-19 around the world during 2020 has caused significant volatility in U.S. and international markets. There is significant uncertainty around the breadth and duration of business disruptions related to COVID-19, as well as its impact on the U.S. and international economies and, as such, the Charter School is unable to determine if it will have a material impact to its operations.

## **REQUIRED SUPPLEMENTARY INFORMATION**

**LEGACY OF DR. JOSIE R. JOHNSON MONTESSORI  
CHARTER SCHOOL NO. 4189  
SCHEDULE OF PROPORTIONATE SHARE OF NET PENSION LIABILITY  
FOR THE YEAR ENDED JUNE 30, 2020**

**Schedule of School's and Non-Employer Proportionate Share  
(if Applicable) of Net Pension Liability  
Last Ten Years General Employees Retirement Fund**

For Plan's Fiscal Year Ended June 30,	School's Proportion of the Net Pension Liability (Asset)	School's Proportionate Share of the Net Pension Liability (Asset)	School's Proportionate Share of State of Minnesota's Proportionated Share of the Net Pension Liability	School's Proportionate Share of the District's Share of the State of Minnesota's Share of the Net Pension of Liability	School's Covered Payroll	School's Proportionate Share of the Net Pension Liability (Asset) as a Percentage of its Covered Payroll	Plan Fiduciary Net Position as a Percentage of the Total Pension Liability
2014	0.0063%	\$ 295,942	\$ -	\$ 295,942	\$ 331,283	89.33%	78.75%
2015	0.0055%	285,039	-	285,039	319,453	89.23%	78.19%
2016	0.0045%	365,378	4,815	370,193	278,800	131.05%	68.91%
2017	0.0116%	740,536	9,294	749,830	745,893	99.28%	75.90%
2018	0.0125%	693,449	22,729	716,178	836,827	82.87%	79.53%
2019	0.0181%	1,000,708	31,165	1,031,873	1,284,453	77.91%	80.23%

Note: Schedule is intended to show ten year trend. Additional years will be reported as they become available.

**Schedule of School's and Non-Employer Proportionate Share  
(if Applicable) of Net Pension Liability  
Last Ten Years TRA Retirement Fund**

For Plan's Fiscal Year Ended June 30,	School's Proportion of the Net Pension Liability (Asset)	School's Proportionate Share of the Net Pension Liability (Asset)	School's Proportionate Share of State of Minnesota's Proportionated Share of the Net Pension Liability	School's Proportionate Share of the District's Share of the State of Minnesota's Share of the Net Pension of Liability	School's Covered Payroll	School's Proportionate Share of the Net Pension Liability (Asset) as a Percentage of its Covered Payroll	Plan Fiduciary Net Position as a Percentage of the Total Pension Liability
2014	0.0105%	\$ 483,832	\$ 33,920	\$ 517,752	\$ 477,357	101.36%	81.50%
2015	0.0113%	699,017	85,835	784,852	574,773	121.62%	76.77%
2016	0.0131%	3,124,663	313,634	3,438,297	679,520	459.83%	44.88%
2017	0.0130%	2,595,036	251,616	2,846,652	698,973	371.26%	51.57%
2018	0.0129%	809,250	76,060	885,310	711,840	113.68%	78.07%
2019	0.0104%	662,898	58,559	721,457	589,715	112.41%	78.21%

Note: Schedule is intended to show ten year trend. Additional years will be reported as they become available.

**LEGACY OF DR. JOSIE R. JOHNSON MONTESSORI  
CHARTER SCHOOL NO. 4189  
SCHEDULE OF SCHOOL CONTRIBUTIONS  
FOR THE YEAR ENDED JUNE 30, 2020**

**Schedule of School Contributions  
General Employees Retirement Fund  
Last Ten Years**

<u>Fiscal Year Ending June 30,</u>	<u>Statutorily Required Contribution</u>	<u>Contributions in Relation to the Statutorily Required Contributions</u>	<u>Contribution Deficiency (Excess)</u>	<u>School's Covered Payroll</u>	<u>Contributions as a Percentage of Covered Payroll</u>
2014	\$ 24,018	\$ 24,018	\$ -	\$ 331,283	7.25%
2015	23,959	23,959	-	319,453	7.50%
2016	20,910	20,910	-	278,800	7.50%
2017	55,942	55,942	-	745,893	7.50%
2018	62,762	62,762	-	836,827	7.50%
2019	96,334	96,334	-	1,284,453	7.50%
2020	83,356	83,356	-	1,111,413	7.50%

Note: Schedule is intended to show ten year trend. Additional years will be reported as they become available.

**Schedule of School Contributions  
TRA Retirement Fund  
Last Ten Years**

<u>Fiscal Year Ending June 30,</u>	<u>Statutorily Required Contribution</u>	<u>Contributions in Relation to the Statutorily Required Contributions</u>	<u>Contribution Deficiency (Excess)</u>	<u>School's Covered Payroll</u>	<u>Contributions as a Percentage of Covered Payroll</u>
2014	\$ 33,415	\$ 33,415	\$ -	\$ 477,357	7.00%
2015	43,108	43,108	-	574,773	7.50%
2016	50,964	50,964	-	679,520	7.50%
2017	52,423	52,423	-	698,973	7.50%
2018	53,388	53,388	-	711,840	7.50%
2019	45,467	45,467	-	589,715	7.71%
2020	38,058	38,058	-	480,530	7.92%

Note: Schedule is intended to show ten year trend. Additional years will be reported as they become available.

See notes to required supplementary information.

**LEGACY OF DR. JOSIE R. JOHNSON MONTESSORI  
CHARTER SCHOOL NO. 4189  
NOTES TO REQUIRED SUPPLEMENTARY INFORMATION  
YEAR ENDED JUNE 30, 220**

**TRA RETIREMENT FUND**

**2019 Changes**

Changes in Actuarial Assumptions

- None

**2018 Changes**

Changes in Actuarial Assumptions

- The discount rate was increased to 7.5% from 5.12%.
- The cost of living adjustment (COLA) was reduced from 2.0% each January 1 to 1.0%, effective January 1, 2019. Beginning January 1, 2024, the COLA will increase 0.1% each year until reaching the ultimate rate of 1.5% on January 1, 2028.
- Beginning July 1, 2024, eligibility for the first COLA changes to normal retirement age (age 65 to 66, depending on date of birth). However, members who retire under Rule of 90 and members who are at least age 62 with 30 years of service credit are exempt.
- The COLA trigger provision, which would have increased the COLA to 2.5% if the funded ratio was at least 90% for two consecutive years, was eliminated.
- Augmentation in the early retirement reduction factors is phased out over a five-year period beginning July 1, 2019 and ending July 1, 2024 (this reduces early retirement benefits). Members who retire and are at least age 62 with 30 years of service are exempt.
- Augmentation on deferred benefits will be reduced to zero percent beginning July 1, 2019. Interest payable on refunds to members was reduced from 4.0% to 3.0%, effective July 1, 2018. Interest due on payments and purchases from members, employers was reduced from 8.5% to 7.5%, effective July 1, 2018.
- The employer contribution rate is increased each July 1 over the next 6 years (7.71% in 2018, 7.92% in 2019, 8.13% in 2020, 8.34% in 2021, 8.55% in 2022, and 8.75% in 2023). In addition, the employee contribution rate will increase from 7.50% to 7.75% on July 1, 2023. The state provides funding for the higher employer contribution rate through an adjustment in the school aid formula.

**2017 Changes**

Changes in Actuarial Assumptions

- The discount rate was increased to 5.12% from 4.66%.
- The cost of living adjustment (COLA) was assumed to increase from 2.0% annually to 2.5% annually on July 1, 2045.
- The COLA was not assumed to increase to 2.5% but remain at 2.0% for all future years.
- Adjustments were made to the combined service annuity loads. The active load was reduced from 1.4% to 0.0%, the vested inactive load increased from 4.0% to 7.0% and the non-vested inactive load increased from 4.0% to 9.0%.
- The investment return assumption was changed from 8.0% to 7.5%.
- The price inflation assumption was lowered from 2.75% to 2.5%.
- The payroll growth assumption was lowered from 2.5% to 3.0%.

**LEGACY OF DR. JOSIE R. JOHNSON MONTESSORI  
CHARTER SCHOOL NO. 4189  
NOTES TO REQUIRED SUPPLEMENTARY INFORMATION  
YEAR ENDED JUNE 30, 2020**

**TRA Retirement Fund (Continued)**

**2017 Changes (Continued)**

Changes in Actuarial Assumptions

- The general wage growth assumption was lowered from 3.5% to 2.85% for ten years followed by 3.25% thereafter.
- The salary increase assumption was adjusted to reflect the changes in the general wage growth assumption.

**2016 Changes**

Changes in Actuarial Assumptions

- The discount rate was decreased to 4.66% from 8.0%.
- The COLA was not assumed to increase for funding or the GASB calculation. It remained at 2% for all future years.
- The price inflation assumption was lowered from 3% to 2.75%.
- The general wage growth and payroll growth assumptions were lowered from 3.75% to 3.5%.
- Minor changes as some durations for the merit scale of the salary increase assumption.
- The pre-retirement mortality assumption was changed to the RP 2014 white collar employee table, male rates set back six years and female rates set back five years. Generational projection uses the MP 2015 scale.
- The post-retirement mortality assumption was changed to the RP 2014 white collar annuitant table, male rates set back three years and female rates set back three years, with further adjustments of the rates. Generational projection uses the MP 2015 scale.
- The post-disability mortality assumption was changed to the RP 2014 disabled retiree mortality table, without adjustment.
- Separate retirement assumptions for members hired before or after July 1, 1989, were created to better reflect each group's behavior in light of different requirements for retirement eligibility.
- Assumed termination rates were changed to be based solely on years of service in order to better fit the observed experience.
- A minor adjustment and simplification of the assumption regarding the election of optional form of annuity payment at retirement were made.

**2015 Changes**

Changes of Benefit Terms

- The DTRFA was merged into TRA on June 30, 2015.

Changes in Actuarial Assumptions

- The annual cola for the June 30, 2015, valuation assumed 2%. the prior year valuation used 2% with an increase to 2.5% commencing in 2034. the discount rate used to measure the total pension liability was 8.0%. This is a decrease from the discount rate at the prior measurement date of 8.25%.

**LEGACY OF DR. JOSIE R. JOHNSON MONTESSORI  
CHARTER SCHOOL NO. 4189  
NOTES TO REQUIRED SUPPLEMENTARY INFORMATION  
YEAR ENDED JUNE 30, 220**

**General Employees Fund**

**2019 Changes**

Changes in Actuarial Assumptions

- The morality projection scale was changed from MP-2017 to MP-2018.

Changes in Plan Provisions

- The employer supplemental contribution was changed prospectively, decreasing from \$31 million to \$21 million per year. The State's special funding contribution was changes prospectively, requiring \$16 million due per year through 2031.

**2018 Changes**

Changes in Actuarial Assumptions

- The morality projection scale was changed from MP-2015 to MP-2017.
- The assumed benefit increase was changed from 1.0% per year through 2044 and 2.5% per year thereafter to 1.25% per year.

Changes in Plan Provisions

- The augmentation adjustment in early retirement factors is eliminated over a five-year period starting July 1, 2019, resulting in actuarial equivalence after June 30, 2024.
- Interest credited on member contributions decreased from 4.0% to 3.0%, beginning July 1, 2018.
- Deferred augmentation was changed to 0.0%, effective January 1, 2019. Augmentation that has already accrued for deferred members will still apply.
- Contribution stabilizer provisions were repealed.
- Post-retirement benefit increases were changed from 1.0% per year with a provision to increase to 2.5% upon attainment of 90% funding ratio to 50% of the Social Security Cost of Living Adjustment, not less than 1.0% and not more than 1.5%, beginning January 1, 2019.
- For retirements on or after January 1, 2024, the first benefit increase is delayed until the retiree reaches Normal Retirement Age. Does not apply to Rule of 90 retirees, disability benefit recipients, or survivors.
- Actuarial equivalent factors were updated to reflect revised mortality and interest assumptions.

**2017 Changes**

Changes in Actuarial Assumptions

- The CSA loads were changed from 0.8% for active members and 60% for vested and non-vested deferred members. The revised CSA loads are now 0.0% for active member liability, 15% for vested deferred member liability and 3% for non-vested deferred member liability.
- The assumed post-retirement benefit increase rate was changed from 1.0% per year for all years to 1.0% per year through 2044 and 2.5% per year thereafter.



**LEGACY OF DR. JOSIE R. JOHNSON MONTESSORI  
CHARTER SCHOOL NO. 4189  
NOTES TO REQUIRED SUPPLEMENTARY INFORMATION  
YEAR ENDED JUNE 30, 220**

**General Employees Fund (Continued)**

**2017 Changes (Continued)**

Changes in Plan Provisions

- The State's contribution for the Minneapolis Employees Retirement Fund equals \$16,000,000 in 2017 and 2018, and \$6,000,000 thereafter.
- The Employer Supplemental Contribution for the Minneapolis Employees Retirement Fund changed from \$21,000,000 to \$31,000,000 in calendar years 2019 to 2031. The State's contribution changed from \$16,000,000 to \$6,000,000 in calendar years 2019 to 2031.

**2016 Changes**

Changes in Actuarial Assumptions

- The assumed post-retirement benefit increase rate was changed from 1.0% per year through 2035 and 2.5% per year thereafter to 1.0% per year for all future years.
- The assumed investment return was changed from 7.9% to 7.5%. The single discount rate was changed from 7.9% to 7.5%.
- Other assumptions were changed pursuant to the experience study dated June 30, 2015. The assumed future salary increases, payroll growth, the inflation was decreased by 0.25% to 3.25% for payroll growth and 2.50% for inflation.

**2015 Changes**

Changes in Plan Provisions

- On January 1, 2015, the Minneapolis Employees Retirement Fund was merged into the General Employees Fund, which increased the total pension liability by \$1.1 billion and increased the fiduciary plan net position by \$892 million. Upon consolidation, state and employer contributions were revised; the State's contribution of \$6.0 million, which meets the special funding situation definition, was due September 2015.

Changes in Actuarial Assumptions

- The assumed post-retirement benefit increase rate was changed from 1.0% per year through 2030 and 2.5% per year thereafter to 1.0% per year through 2035 and 2.5% per year thereafter.

## **SUPPLEMENTARY INFORMATION**

**LEGACY OF DR. JOSIE R. JOHNSON MONTESSORI  
CHARTER SCHOOL NO. 4189  
UNIFORM FINANCIAL ACCOUNTING AND REPORTING  
STANDARDS COMPLIANCE TABLE  
FOR THE YEAR ENDED JUNE 30, 2020**

	Audit	UFARS	Audit - UFARS		Audit	UFARS	Audit - UFARS
<b>01 GENERAL FUND</b>				<b>02 FOOD SERVICE</b>			
Total Revenue	\$ 2,794,793	\$ 2,794,793	\$ -	Total Revenue	\$ 98,442	\$ 98,442	\$ -
Total Expenditures	\$ 2,801,926	\$ 2,801,925	\$ 1	Total Expenditures	\$ 127,646	\$ 127,647	\$ (1)
Non Spendable:				Non Spendable:			
4.60 Non Spendable Fund Balance	\$ 24,464	\$ 24,464	\$ -	4.60 Non Spendable Fund Balance	\$ -	\$ -	\$ -
Restricted / Reserved:				Restricted / Reserved:			
4.03 Staff Development	\$ -	\$ -	\$ -	4.52 OPEB Liab Not In Trust	\$ -	\$ -	\$ -
4.05 Deferred Maintenance	\$ -	\$ -	\$ -	Restricted:			
4.06 Health and Safety	\$ -	\$ -	\$ -	4.64 Restricted Fund Balance	\$ -	\$ -	\$ -
4.07 Capital Projects Levy	\$ -	\$ -	\$ -	Unassigned:			
4.08 Cooperative Revenue	\$ -	\$ -	\$ -	4.63 Unassigned Fund Balancee	\$ -	\$ -	\$ -
4.09 Alternative Facility Program	\$ -	\$ -	\$ -				
4.13 Project Funded by COP	\$ -	\$ -	\$ -	<b>04 COMMUNITY SERVICE</b>			
4.14 Operating Debt	\$ -	\$ -	\$ -	Total Revenue	\$ 271,980	\$ 271,980	\$ -
4.16 Levy Reduction	\$ -	\$ -	\$ -	Total Expenditures	\$ 283,641	\$ 283,642	\$ (1)
4.17 Taconite Building Maint	\$ -	\$ -	\$ -	Non Spendable:			
4.23 Certain Teacher Programs	\$ -	\$ -	\$ -	4.60 Non Spendable Fund Balance	\$-	\$-	\$-
4.24 Operating Capital	\$ -	\$ -	\$ -	Restricted / Reserved:			
4.26 \$25 Taconite	\$ -	\$ -	\$ -	4.26 \$25 Taconite	\$-	\$-	\$-
4.27 Disabled Accessibility	\$ -	\$ -	\$ -	4.31 Community Education	\$-	\$-	\$-
4.28 Learning & Development	\$ -	\$ -	\$ -	4.32 E.C.F.E	\$-	\$-	\$-
4.34 Area Learning Center	\$ -	\$ -	\$ -	4.40 Teacher Development and	\$-	\$-	\$-
4.35 Contracted Alt. Programs	\$ -	\$ -	\$ -	Evaluation			
4.36 State Approved Alt. Program	\$ -	\$ -	\$ -	4.44 School Readiness	\$-	\$-	\$-
4.38 Gifted & Talented	\$ -	\$ -	\$ -	4.47 Adult Basic Education	\$-	\$-	\$-
4.40 Teacher Development and	\$ -	\$ -	\$ -	4.52 OPEB Liab Not In Trust	\$-	\$-	\$-
Evaluation				Restricted:			
4.41 Basic Skills Programs	\$ -	\$ -	\$ -	4.64 Restricted Fund Balance	\$ -	\$ -	\$ -
4.45 Career Tech Programs	\$ -	\$ -	\$ -	Unassigned:			
4.48 Achievement and Integration	\$ -	\$ -	\$ -	4.63 Unassigned Fund Balance	\$-	\$-	\$-
4.49 Safe School Crime - Crime Levy	\$ 3,338	\$ 3,338	\$ -				
4.50 Pre-Kindergarten	\$ -	\$ -	\$ -				
4.51 QZAB Payments	\$ -	\$ -	\$ -				
4.52 OPEB Liab Not In Trust	\$ -	\$ -	\$ -				
4.53 Unfunded Sev & Retirement Levy	\$ -	\$ -	\$ -				
Restricted:							
4.64 Restricted Fund Balance	\$ -	\$ -	\$ -				
Committed:							
4.18 Committed for Separation	\$ -	\$ -	\$ -				
4.61 Committed Fund Balance	\$ -	\$ -	\$ -				
Assigned:							
4.62 Assigned Fund Balance	\$ -	\$ -	\$ -				
Unassigned:							
4.22 Unassigned Fund Balance	\$ 43,688	\$ 43,687	\$ 1				

## **OTHER REQUIRED REPORTS**

**CHUCK RINKEY, LTD.  
CERTIFIED PUBLIC ACCOUNTANT**

5775 WAYZATA BOULEVARD  
SUITE 990  
MINNEAPOLIS, MN 55416  
TELEPHONE (952) 546-1052  
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**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING  
AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL  
STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

Board of Directors  
Charter School No. 4189  
Legacy of Dr. Josie R. Johnson Montessori  
St. Paul, Minnesota

I have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States, the financial statements of the governmental activities and each major fund of Legacy of Dr. Josie R. Johnson Montessori, as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise Legacy of Dr. Josie R. Johnson Montessori's basic financial statements, and have issued our report thereon dated December 13, 2020.

**Internal Control over Financial Reporting**

In planning and performing our audit of the financial statements, I considered Legacy of Dr. Josie R. Johnson Montessori's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Legacy of Dr. Josie R. Johnson Montessori's internal control. Accordingly, I do not express an opinion on the effectiveness of Legacy of Dr. Josie R. Johnson Montessori's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit I did not identify any deficiencies in internal control that I consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

## **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Legacy of Dr. Josie R. Johnson Montessori's financial statements are free from material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, I do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

## **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Legacy of Dr. Josie R. Johnson Montessori's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Chuck Rinkey, Ltd.*

CHUCK RINKEY, LTD.  
Minneapolis, Minnesota

December 13, 2020

# **CHUCK RINKEY, LTD. CERTIFIED PUBLIC ACCOUNTANT**

5775 WAYZATA BOULEVARD  
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## **INDEPENDENT AUDITOR'S REPORT ON MINNESOTA LEGAL COMPLIANCE**

Board of Directors  
Charter School No. 4189  
Legacy of Dr. Josie R. Johnson Montessori  
St. Paul, Minnesota

I have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States, the financial statements of the governmental activities and each major fund of Legacy of Dr. Josie R. Johnson Montessori as of and for the year ended June 30, 2020, and the related notes to the financial statements, and have issued our report thereon dated December 13, 2020.

The *Minnesota Legal Compliance Audit Guide for Charter Schools*, promulgated by the State Auditor pursuant to Minn. Stat. § 6.65, contains two categories of compliance to be tested in audits of charter schools: uniform financial accounting and reporting standards, and charter schools.

In connection with our audit, nothing came to our attention that caused us to believe that Legacy of Dr. Josie R. Johnson Montessori failed to comply with the provisions of the *Minnesota Legal Compliance Audit Guide for Charter Schools*, except as described in the Schedule of Findings and Responses as item 2020-001. However, our audit was not directed primarily toward obtaining knowledge of such noncompliance. Accordingly, had I performed additional procedures, other matters may have come to our attention regarding Legacy of Dr. Josie R. Johnson Montessori's noncompliance with the above referenced provisions, insofar as they related to accounting matters.

The School's written response to the finding identified in our audit is described in the accompanying Schedule of Findings and Responses. The School's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

The purpose of this report is solely to describe the scope of our testing of compliance relating to the provisions of the *Minnesota Legal Compliance Audit Guide for Charter Schools* and the results of that testing, and not to provide an opinion on the effectiveness of the School's compliance. Accordingly, this communication is not suitable for any other purpose.

*Chuck Rinkey, Ltd.*

CHUCK RINKEY, LTD.  
Minneapolis, MN 55416

December 13, 2020

**LEGACY OF DR. JOSIE R. JOHNSON MONTESSORI  
CHARTER SCHOOL NO. 4189  
SCHEDULE OF FINDINGS  
FOR THE YEAR ENDED JUNE 30, 2020**

**FINDINGS – MINNESOTA LEGAL COMPLIANCE**

**CURRENT YEAR**

**Finding 2020-001**

**Lack of Prompt Payment of Bills**

**Criteria or specific requirement:** Minnesota Statutes requires municipalities to pay each vendor obligation according to the terms of the contract or, if no contract terms apply, within the standard payment period, defined as within 35 days from the date of receipt for municipalities which have regularly scheduled meetings at least once a month.

**Condition:** Of the 25 disbursements we tested we noted that 12 were not paid by the School within this standard payment period.

**Cause:** Invoices were not processed through the School's approval and accounts payable process in time to be paid within the standard payment period.

**Effect:** The School was not in compliance with state statutes related to payment of local government bills.

**Recommendation:** We recommend the School make every effort possible to ensure that invoices are approved and sent to accounts payable for payment in a timely manner.

**Management Response:** There is no disagreement with this finding.

**CORRECTIVE ACTION PLAN (CAP):**

**Explanation of Disagreement with Audit Findings:**

There is no disagreement with the audit finding.

**Actions Planned in Response to Finding:**

The School will review their controls and procedures over the accounts payable process, and ensure that invoices are paid within the standard payment period.

**Official Responsible for Ensuring CAP:**

The Head of School is the official responsible for ensuring corrective action of the deficiency.

**Planned Completion Date for CAP:**

The planned completion date is June 30, 2020.

**Plan to Monitor Completion of CAP:**

The School Board will be monitoring this corrective action plan.

**PRIOR YEAR**

**Finding 2019-002**

**Lack of Prompt Payment of Bills**



# **DRAFT**

## **103 COMPLAINTS – STUDENTS, EMPLOYEES, PARENTS, OTHER PERSONS**

### **I. PURPOSE**

The Legacy of Dr. Josie R. Johnson Montessori School takes seriously all concerns or complaints by students, employees, parents or other persons. If a specific complaint procedure is provided within any other policy of the school district, the specific procedure shall be followed in reference to such a complaint. If a specific complaint procedure is not provided, the purpose of this policy is to provide a procedure that may be used.

### **II. GENERAL STATEMENT OF POLICY**

- A. Students, parents, employees or other persons may report concerns or complaints to the school. While written reports are encouraged, a complaint may be made orally. Any employee receiving a complaint shall advise the Head of School or immediate supervisor of the receipt of the complaint. The supervisor shall make an initial determination as to the seriousness of the complaint and whether the matter should be referred to the Head of School. A person may file a complaint at any level of the school district; i.e., lead teacher, Principal, Head of School, or school board. However, persons are encouraged to file a complaint at the level closest to the source or cause of the complaint being filed.
- B. The School Board hereby designates the Head of School to ultimately receive all complaints or concerns presented by students, parents, employees or other persons. However, if the concern or complaint involves the Head of School or the Principal, the complaint shall be filed directly with the Chairperson of the school board, or his/her designee.
- C. Depending upon the nature and seriousness of the complaint, the supervisor or other administrator receiving the complaint shall determine the nature and scope of the investigation or follow-up procedures. If the complaint involves serious allegations, the matter shall promptly be referred to the Head of School who shall determine whether an internal or external investigation should be provided. In either case, the Head of School shall determine the nature and scope of the investigation and designate the person responsible for the investigation or follow-up relating to the complaint. The designated investigator shall ascertain details concerning the complaint and respond promptly to the appropriate administrator concerning the status or outcome of the matter.
- D. The appropriate administrator shall respond in writing to the complaining party concerning the outcome of the investigation or follow-up, including any appropriate action or corrective measure that was taken. The Head of School shall be copied on the correspondence and consulted in advance of the written response when appropriate. If the Board Chair receives the complaint of concern concerning the Principal or the Head of School, the Board Chair, or his/her designee, shall respond in writing to the complaining party including any appropriate action or measure that was taken. The response to the complaining party shall be consistent with the rights of others pursuant to the applicable provisions of Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act) or other

law.

### **III. DISSEMINATION OF POLICY AND TRAINING**

- A. This policy shall be conspicuously posted throughout the school building in areas accessible to parents, pupils and staff members.
- B. This policy shall be given to each school employee and independent contractor at the time of entering into the person's employment contract.
- C. This policy shall be summarized in the student and parent handbooks.
- D. The school will develop a method of discussing this policy with students, parents and employees.
- E. This policy shall be reviewed at least annually for compliance with state and federal law.

***Legal References:*** Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)

